

MINUTES OF BOARD MEETING

****Regular meeting taking place at the District Office on May 18, 2020**

MEMBERS

Position	Present	Absent
Presiding Officer	Matt Seman	
	Charles Waugh	
	Teresa Benner	
	Kurt Ratliff	
	Corey Conklin	
	Lorri Bandy	
	Superintendent	Tip Reedy
Building Principals		
Board of Education Secretary	Tom Ray	

Call to Order / Roll Call / Pledge of Allegiance / Approval of Agenda

The meeting was called to order by President, Matt Seman. Roll call was taken by the Recording Secretary. Those in attendance stood and recited the Pledge of Allegiance.

A motion was made by Kurt Ratliff and seconded by Charlie Waugh that the agenda be approved as amended.

Discussion: Added to the consent agenda, (item 6), Rich Batson resignation

Motion carried

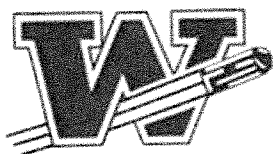
Public Comment & Recognition

Byron Painter – South County Publications

Informational Items and Dates

Mr. Reedy presented a list of upcoming important dates to the Board.

- o May 18 Remote Learning Ends



- May 22 Last Day of Attendance
- June 15 6:30 Amended Budget Hearing
- June 15 6:30 Regular BOE Meeting

Approval of the Consent Agenda

A motion was made by Teresa Benner and seconded by Lorri Bandy to approve the consent agenda containing items a, b, c, d, and e: Approval of the Regular Meeting Minutes and Executive Closed Session Meeting Minutes of April 20, 2020, Approval of the Bills in the amount of \$869,363.52 including reimbursement of the revolving fund of \$8.00, Approval of the Treasurer's Report, Approval of the WCUSD15 Lunch Report, and Approval of Superintendent's Acceptance of Resignations:

- Andrea Cruse – SES Paraprofessional
- Marcia Heaps – WJHS Volleyball Coach
- Rich Batson – Bus Driver

- On roll call the following members answered aye:
 - Matt Seman Tom Ray
 - Lorri Bandy Corey Conklin
 - Charles Waugh Kurt Ratliff
 - Teresa Benner

- On roll call the following members were absent:

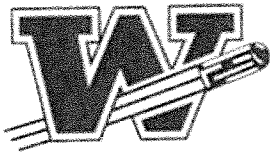
Discussion: None

Motion carried

Information Items

A. Superintendent's Report 1. Financial Update

- The March 30, 2020 Williamsville Index shows a \$6,221,724.00 balance in ALL FUNDS and a \$3,796,480.85 balance in OPERATING FUNDS.
- We have received the May CSFST payment of \$78,429.42. This is the February 2020 revenue. CSFST will always be paid 3 months behind. Mr. Reedy still estimates \$702,120 in CSFST revenue October 2019-June 2020.
- Online retail sales tax revenue will be coming in January/February 2021
- Fund Balance Update: We have received 64% of the estimated FY20 revenue and have spent 77% of the FY20 expenses. The April ALL FUND revenues were \$575,606.16 and the April ALL FUND expenses were \$1,188,766.27. The April ED FUND expenses were \$961,647.71. It is important for the Board to have a short-term ED FUND balance goal of \$1,000,000. In the future, we will continue to work towards establishing an end of the year ED FUND goal of 25% of the fiscal year budgeted expenses. For this fiscal year, \$2,724,624.25 would be 25% of the FY20 budgeted ED FUND expenses by June 30, 2020. Here is a chart showing a 25% fund balance goal at the end of the fiscal year for the OPERATING FUNDS. We still have a long way to go.



Future Fund Balance are 25% of FY Budgeted Expenses

OPERATING FUNDS			OPERATING FUNDS		FY20 Est. Balance 6-30-20
Ed Fund Exp	\$2,724,624.25		EDUCATION		\$1,059,411.00
Building	\$377,932.25		BUILDING		\$604,813.00
Transportation	\$230,132.25		TRANS		\$226,654.00
IMRF	\$111,833.00		IMRF		\$102,363.00
Working Cash	\$500,000	No less than	WC		\$241,338.00
Total True Fund Balance	\$3,944,521.75		Total True Fund Balance		\$2,234,579.00

District FY20 Finance Update

COVID-19 is going to financially affect everyone and everything. State revenue comes from income and sales tax. Here is some financial data from past recessions:

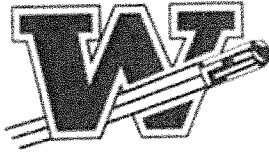
- 2001 recession saw a 5.7% drop in state revenue (\$2 billion)
- 2008 recession saw a 11% drop in state revenue (\$8 billion)
- 2020 recession worst case estimated scenario 20% drop in state revenue (\$8 billion)

COVID-19 is currently and is going to affect future school funding. 65% of our revenue comes from local property taxes; 35% of our revenue comes from State and Federal programs. The Federal and State governments have extended deadlines to file income taxes and extended deadlines for businesses to submit sales taxes. Sangamon County Board is extending property tax payment deadlines. This "gap" in scheduled payments to the state is going to create a "gap" in scheduled payments to government bodies and school districts. Due to our Operating Fund balances, any reduction in revenue or "gap" in scheduled payments greatly affects our school district.

Over the past three years, Mr. Reedy has consistently communicated that the linear schedule of revenue payments has been what keeps our district in the financial black. Due to the district's lack of Operating Fund Balances, any change in linear revenue payments poses a huge challenge with district Operating Fund Expenses.

State Revenue and EBF Funding FY21:

- Mr. Reedy estimates we will be okay with this year's state revenue up to June 30, 2020. We need to prepare for a major reduction in state school funding for FY21 and possibly FY22. We did receive a MCAT Transportation payment on May 1 for \$136,000. This is the second MCAT payment for FY20.
- Mr. Reedy has contacted Tim Butler and Bill Brady requesting they support school funding and fund the EBF model.
- Legislatures are in session for 3 days starting May 20.



Early Property Tax Revenue

- May and June will tell us how much early property tax revenue we will receive. As of this writing (May 15, 2020), we have yet to receive the May 15 early property tax payment.

FY20 Budget & Early Property Tax Revenue Update

- Mr. Reedy recommends the Board approve the tentative FY20 Amended Budget. The FY20 Amended Budget will reflect a reduction in budgeted revenue. We will have a budget hearing June 15, with the Board approving the final FY20 Amended Budget. It is good fiscal practice to amend the budget every year.
- We can estimate to receive 35% of our historical Early Property Tax Revenue (\$1.4 million)
- Early Property Tax Revenue received in May and June is the revenue bridge for the months of July-August-September-October.
- Mr. Reedy presented a cash flow analysis sheet
- Early FY20/FY21 cash flow analysis shows we may not need to have a line of credit.
- End of Year FY20 June 30 fund balances will play a major role in the need for a LOC.

For FY21 and FY22, he expects a reduction in local property tax revenue and a reduction in State EBF and school funding.

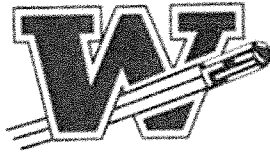
A question was asked about why we were paying transportation staff. We paid all non-certified staff on recommendation from the Governor as districts were all funded. We will have to look at this in the future.

A question was asked if we could amend the budget more than once if the budget changes for next year due to uncertainty in the fall. The budget is amended once each FY.

It is important to note: Bonding for facilities (referendum bonds) cannot be used to pay for Operating Fund Expenses.

2. Facilities & Construction Update

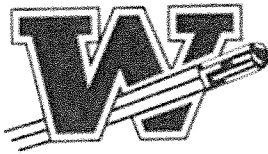
- EL Pruitt is currently working on the WHS HVAC upgrades and will continue to do so until students are able to return.
- Designed Roofing has returned to complete the WJHS Roofing project. There was a leak in Sherman that is being addressed.
- Mr. Reedy recommends the Board approve the agreement with O'Shea Builders as the WCUSD#15 Construction Manager as Constructor.
- BLDD is working on preliminary designs. We will be hosting design input and feedback meetings with teachers and staff on May 26.
 - Question – no formal action has been taken on this, but schematics have been shown
- We can discuss bonding options for the \$40 million voted bond series and the \$10 million Alternate Revenue bond series. Mr. Reedy believes the Board consensus is to move forward and take advantage of the historical interest rates and save the property taxpayers money. We are still waiting on legislative approval for the debt limit extension.
- I recommend the BOE approve PMA Securities as a financial advisor and PMA/ISDLAF as financial investors.



3. Other

- COVID-19 Effects – Mr. Reedy sent out a district dispatch about how this is affecting schools and will be hosting a committee of principals and teachers to discuss accountability and how things might look if we cannot open in person in the fall. They will focus on consistency, rigor, and development of the students.
- A question was asked - what would our liability be if we opened up against orders?
 - Huge liability for us – would very likely cut our school funding
 - We will have staff and/or students who likely will not feel comfortable returning and we already have a sub shortage
 - ULP's (unfair labor practices) possible for changing working conditions
 - Have to respect what the health department says, etc.
- A question was asked – How would remote learning look different as it moved from what was more maintenance to more learning?
 - They did well considering the short time frame with planning, but we will have more prep time if we cannot open in the fall
 - Will talk more about this in June and will discuss these things with the committee
- WHS Graduation
 - WHS teachers have created a video to recognize the Class of 2020
 - WHS Guidance Dept. has created a video to recognize the senior awards and scholarships
 - WHS has created a virtual graduation to air May 24
 - WHS is planning a “drive around towns” May 24
 - There will be fireworks for the students at 9:00pm that evening. Community members are welcome to support the kids, parking off school lots
 - The Board is welcome to participate in the drive around if they choose
 - There will be a link on the NFHS Network for the virtual graduation
 - June 14th – outdoor in person graduation – will depend what it looks like at that point. Additional communication will be sent out this week.
 - July 12th at UIS if allowed at the time – will not happen if the service occurs in June
- A question was asked – have we looked into purchasing fuel ahead as the prices are so low. Mr. Reedy will look into this.
- End of year awards/retirements – Cannot do what we normally do, but will be acknowledging them and Byron will put in the paper.
- Facility Grants
 - Fast track grants
 - Mr. Reedy will try to get some, but will be difficult to do – must be 90 days shovel ready – our HVAC changes may qualify for these. Bruce Combs is helping work on this grant as well. June 15th is a deadline. A lot is based off low income of the community, but we will try to see if can qualify for it.

Action Items



A motion was made by Tom Ray and seconded by Kurt Ratliff to approve district handbooks for the 2020-2021 school year

- WHS, WJHS, & SES Student Handbooks
- WCUSD#15 Athletic Coaching Handbooks
- WCUSD#15 Extracurricular Handbooks
- Non-Certified & Bus Driver Staff Handbooks
- Certified Staff Handbook

Discussion: A question was asked about the overlap between sports, as a student currently cannot start one sport until the other is finished. Mr. Reedy does not believe this was changed in the handbook, but he will look into it

- On roll call the following members answered aye:
Matt Seman Tom Ray
Lorri Bandy Teresa Benner
Kurt Ratliff Charles Waugh
Corey Conklin
- On roll call the following members were absent:

Motion carried

A motion was made by Teresa Benner and seconded by Matt Seman to approve the tentative FY20 Amended Budget

Discussion: None

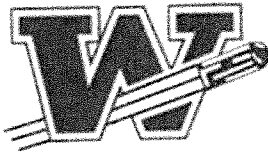
- On roll call the following members answered aye:
Matt Seman Tom Ray
Lorri Bandy Teresa Benner
Kurt Ratliff Charles Waugh
Corey Conklin
- On roll call the following members were absent:

Motion carried

A motion was made by Lorri Bandy and seconded by Tom Ray to approve Resolution providing for the issue of not to exceed \$9,630,000 General Obligation School Bonds (Alternate Revenue Source) for the purpose of altering, repairing and equipping school buildings and facilities and improving school sites, providing for the pledge of certain revenues to the payment of principal and interest on said bonds and the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment and authorizing the sale of said bonds to the purchaser thereof.

Discussion: low rate to be captured

- On roll call the following members answered aye:
Matt Seman Tom Ray



Lorri Bandy
Kurt Ratliff
Corey Conklin

Teresa Benner
Charles Waugh

- On roll call the following members were absent:

Motion carried

A motion was made by Charlie Waugh and seconded by Teresa Benner to approve Resolution providing for the issue of not to exceed \$40,000,000 General Obligation School Bonds for the purpose of paying the costs of those capital projects set forth in the ballot proposition approved by the voters of the District at the March 17, 2020, general primary election, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of the bonds to the purchaser thereof.

Discussion: low rate to be captured

- On roll call the following members answered aye:
Matt Seman Tom Ray
Lorri Bandy Teresa Benner
Kurt Ratliff Charles Waugh
Corey Conklin
- On roll call the following members were absent:

Motion carried

A motion was made by Matt Seman and seconded by Lorri Bandy to approve contract for a Construction Manager as Constructor agreement with O'Shea Builders

Discussion: None

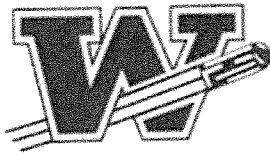
- On roll call the following members answered aye:
Matt Seman Tom Ray
Lorri Bandy Teresa Benner
Kurt Ratliff Charles Waugh
Corey Conklin
- On roll call the following members were absent:

Motion carried

A motion was made by Corey Conklin and seconded by Kurt Ratliff to approve the PMA Financial Securities, LLC Financial Advisory Agreement

Discussion: None

- On roll call the following members answered aye:
Matt Seman Tom Ray
Lorri Bandy Teresa Benner



Kurt Ratliff Charles Waugh
Corey Conklin

- On roll call the following members were absent:

Motion carried

A motion was made by Charlie Waugh and seconded by Tom Ray to approve the PMA and Illinois School District Liquid Asset Fund (ISDLAF) financial investment securities agreement

Discussion: None

- On roll call the following members answered aye:
Matt Seman Tom Ray
Lorri Bandy Teresa Benner
Kurt Ratliff Charles Waugh
Corey Conklin

- On roll call the following members were absent:

Motion carried

A motion was made by Lorri Bandy and seconded by Matt Seman to accept the demand to collective bargain with the Williamsville Education Association.

Discussion: None

- On roll call the following members answered aye:
Matt Seman Tom Ray
Lorri Bandy Teresa Benner
Kurt Ratliff Charles Waugh
Corey Conklin

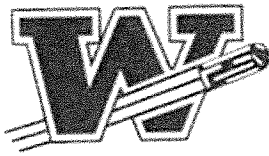
- On roll call the following members were absent:

Motion carried

A motion was made by Kurt Ratliff and seconded by Matt Seman to approve the following transfers, hires, and volunteers for the 2020-2021 school year.

- Kendra Cooper – WCUSD#15 Food Service Director/Unit Office Administrative Assistant
- Valeria Sagle – WJHS Cheerleading Coach
- Alec Daykin – WHS Volunteer Football Coach
- Dalton Barnes – WHS Volunteer Football Coach

Discussion: Kendra will train with Pauline before she retires, others will start per IDPH guidance/timelines



- On roll call the following members answered aye:
Matt Seman Tom Ray
Lorri Bandy Teresa Benner
Kurt Ratliff Charles Waugh
Corey Conklin
- On roll call the following members were absent:

Motion carried

Executive Session

A motion was made by Corey Conklin and seconded by Charlie Waugh to enter into Executive session for the purpose of: Under 5 ILCS 120/2(C) 1 - The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee. Under 5 ILCS 120/2(C)(2) – Collective Bargaining

Discussion: None

- On roll call the following members answered aye:
Matt Seman Tom Ray
Lorri Bandy Teresa Benner
Kurt Ratliff Charles Waugh
Corey Conklin
- On roll call the following members were absent:

Motion carried

The Board entered executive session at 7:30pm and returned to open session at 8:01pm.

Adjournment

A motion was made by Corey Conklin and seconded by Matt Seman to adjourn the meeting.

Discussion: None

Motion carried.

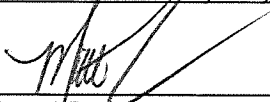
Meeting adjourned at 8:01pm\

Board Approval




**Williamsville Community Unit School
District Number: 15**

Dated this 18th day May of 2020



Board/President



Board Secretary

**Submitted by Jennifer Brennan, Recording Secretary and Director of Human Resources