

MINUTES OF BOARD MEETINGS

<u>Regular</u>	<u>District Office</u>	<u>June 20, 2011 7:00 P.M.</u>
Kind of Meeting	Place	Time and Date

MEMBERS

<u>Present</u>	<u>Absent</u>
Jack Caldwell	
Presiding Officer	
Eric Long	
Dave Knox	
Sandy Walden	
Matt Seman	
Teresa Benner	
David Root	
Superintendent of Schools	
Janis Lindsey, Carolyn Assalley	
Russ Galusha, Doug Furlow, Clay Shoufler	
Building Principals	
Scott Stuewe	
Board of Education Secretary	

The meeting was called to order by President Caldwell. Roll call was taken by the recording secretary.

A motion was made by Scott Stuewe and seconded by Eric Long that the agenda be approved as amended. Under Action Items, Item 8k was added "Recommendation to approve Property, Casualty, Liability, Workers Compensation Insurance Renewal."

Discussion: None
Motion carried.

Recognition of Employees and Public: Dave Carter, Josh Meyers and Byron Painter of the *Williamsville Sun Times*

Approval of Consent Agenda -

A motion was made by Sandy Walden and seconded by Dave Knox to approve the Consent Agenda containing items a, b, c, d, and e, namely, approval of the following minutes as written and distributed, Regular Meeting Minutes of May 14, 2011, Approval of the Bills in the amount of \$512,306.35, including \$3,170.14 reimbursement to the Revolving Fund, Treasurer's Report, Lunch Report, and Approval of the Receipt of Resignation of Lisa Bosworth - Musical Director (Play)

Discussion:
On roll call the following members answered aye:
Jack Caldwell Scott Stuewe
Eric Long Matt Seman
Sandy Walden Teresa Benner
Dave Knox
Motion carried

Information Items:

a. **Superintendent's Report** - (Written report was submitted to the Board)

- **Cash Flow, Projections and Financial Update:** Mr. Root presented a 2005-2011 cash flow analysis and reiterated where we are at the end of May with a balance in all funds of \$3,732,219 and a balance in the Operating Funds of \$3,480,677. By comparison, at the end of May, 2010, our balance in all funds was \$2,686,797 and in the Operating Funds was \$2,244,755. Mr. Root stated that we have definitely made progress and are reaching our goals for this year.

- **2010-2011 Amended Budget:** Mr. Root briefly reviewed our amended budget for 2010-2011, which was discussed at the Budget Hearing prior to the regular meeting. He stated that we are still on target, even though we have not received all the money from the State in regard to mandated categorical dollars, but our ending fund balances are just over \$1 million higher than last year in our Operating Funds and our Results of Operations were \$1,004,071, (over \$1 million for the third year in a row).
- **Milk Prices:** Mr. Root discussed the need to raise milk prices for next year from .30 to .40 in order to keep pace with rising costs. Student milk prices have not been raised in 10 years and we have been losing money on milk. This will not make money, but will just keep pace.
- **Athletic Field Pine Trees:** Mr. Root brought up the necessity of removing the pine trees surrounding the track because the needles make a terrible mess on the track and are deteriorating the quality of the track. He noted that he is aware of some sentimental value and aesthetic value of the trees, but felt it was best to remove them before they do more damage to the track. Approximate cost of removal would be \$5,835. A discussion was held regarding the least expensive way to dispose of the trees once they are cut down and still comply with EPA guidelines and also how we would want to replace those trees.
- **Security Buzzer Systems:** Mr. Root reported that he is getting a cost analysis for installing security buzzer systems in our junior high and high school, similar to that in the elementary school. He stated that we have applied for grants the past two years to assist in funding this project, but we have not been successful so far. He doesn't expect the systems to be cost prohibitive, but thinks the time has come to go ahead with installing the systems.
- **Policy Update:** Mr. Root presented a change, as recommended by Bushue Human Resource, in our policy 5:50 dealing with alcohol and substance use in the workplace.

Principals' Reports (Written reports were submitted to the Board)

Mr. Galusha congratulated Keith Williams, IHSA State Shot Put Champion. He threw 58'3 1/4", setting his own new school record and also placed 5th at the state meet in the discus. He also congratulated 7 retiring high school teachers, Dave Carter, Dave Pruitt, Pam Martin, Terri Patterson, Bill Trine, Laura Welch and Steve Allen and the Kershaws on the birth of a daughter, Amelia Marie.

Mrs. Lindsey reported that 41 students are registered for the Summer Bridges program which starts July 5th and runs for five weeks. The program will cover reading and math. She also noted that registration for Sherman Elementary students will be held on July 20th from 9:00 a.m. to 8:00 p.m.

Executive Session:

A motion was made by Eric Long and seconded by Teresa Benner to enter into executive session for the purpose of collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes or employees.

Discussion: None

Motion carried.

The Board entered into executive session at 7:24 p.m. and returned to open session at 8:50 p.m.

A motion was made by Dave Knox and seconded by Matt Seman to return to open session.

Discussion: None

Motion carried.

Action Items:

A motion was made by Eric Long and seconded by Matt Seman to approve the 2010-2011 Amended Budget.

Discussion: None

On roll call the following members answered aye:

Jack Caldwell	Dave Knox
Eric Long	Matt Seman
Sandy Walden	Teresa Benner

On roll call the following members were absent:

Scott Stuewe (left at 7:30 p.m.)

Motion carried.

A motion was made by Eric Long and seconded by Teresa Benner to employ certified staff for the 2011-12 school year as follows: Andrea Ziccarelli - PreK Teacher; Mitchell Davidson - Elementary PE and JH Health Teacher; and Julie Root - HS Math Teacher (Part-time).

Discussion: Mrs. Lindsey made the recommendations for Ms Ziccarelli and Mr. Davidson. Mr. Galusha made the recommendation for Mrs. Root. Mr. Galusha stated that Superintendent Root was not involved in the selection process for the high school math position.

Discussion: None

On roll call the following members answered aye:

Jack Caldwell	Dave Knox
Eric Long	Matt Seman
Sandy Walden	Teresa Benner

On roll call the following members were absent:

Scott Stuewe

Motion carried.

A motion was made by Dave Knox and seconded by Eric Long to approve non-certified coaching staff for the 2011-12 school year as follows: Kristie Haarmann - JH Cheer Coach; Joyce Jones, HS Volunteer Cheer Coach; Cara McQuality and Frankie Meyers - HS Volunteer Volleyball Coaches.

Discussion: None

On roll call the following members answered aye:

Jack Caldwell	Dave Knox
Eric Long	Matt Seman
Sandy Walden	Teresa Benner

On roll call the following members were absent:

Scott Stuewe

Motion carried.

A motion was made by Matt Seman and seconded by Eric Long to approve the list of non-certified coaching staff and the list of extra duty assignments for the 2011-12 school year as attached.

Discussion: None

On roll call the following members answered aye:

Jack Caldwell	Dave Knox
Eric Long	Matt Seman
Sandy Walden	Teresa Benner

On roll call the following members were absent:

Scott Stuewe

Motion carried.

A motion was made by Eric Long and seconded by Matt Seman to approve a Leave of Absence for the 2011-12 school year for Heather Lane, JH Math Teacher.

Discussion: Mr. Root stated that Ms Lane is a tenured teacher and can ask for a year's leave in accordance with the Collective Bargaining Agreement between the WEA and the Board of Education.

On roll call the following members answered aye:

Jack Caldwell	Dave Knox
Eric Long	Matt Seman
Sandy Walden	Teresa Benner

On roll call the following members were absent:

Scott Stuewe

Motion carried.

A motion was made by Dave Knox and seconded by Matt Seman to approve non-certified staff salaries and administrative contracts for the 2011-12 school year as presented and discussed in executive session and as attached.

Discussion: None

On roll call the following members answered aye:

Jack Caldwell	Dave Knox
Eric Long	Matt Seman
Sandy Walden	Teresa Benner

On roll call the following members were absent:

Scott Stuewe

Motion carried.

A motion was made by Dave Knox and seconded by Teresa Benner to approve Policy 5:50 Drug and Alcohol Free Workplace as amended to correct a typo on page 2 of 2.

Discussion: The policy will be sent to IASB for review

On roll call the following members answered aye:

Jack Caldwell	Dave Knox
Eric Long	Matt Seman
Sandy Walden	Teresa Benner

On roll call the following members were absent:

Scott Stuewe

Motion carried.

A motion was made by Dave Knox and seconded by Eric Long to accept an intent to retire notice for Verna Stallone (2014-15 school year).

Discussion: None

On roll call the following members answered aye:

Jack Caldwell	Dave Knox
Eric Long	Matt Seman
Sandy Walden	Teresa Benner

On roll call the following members were absent:

Scott Stuewe

Motion carried.

A motion was made by Dave Knox and seconded by Matt Seman to approve the Property, Casualty, Liability, Workers Compensation Insurance renewal.

Discussion: Mr. Root indicated that when he came here, he bid this insurance out and saved about \$60,000 the first year and we have continued to save a considerable amount of money each year, but due to some large workers' compensation claims this year, our renewal increased by approximately \$33,000.

On roll call the following members answered aye:

Jack Caldwell	Dave Knox
Eric Long	Matt Seman
Sandy Walden	Teresa Benner

On roll call the following members were absent:

Scott Stuewe

Motion carried.

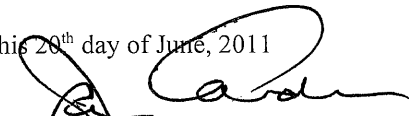
A motion was made by Teresa Benner and seconded by Matt Seman to adjourn the meeting.

Discussion: None


Motion carried.

Meeting adjourned at 9:10 p.m.

Dated this 20th day of June, 2011



 Board President

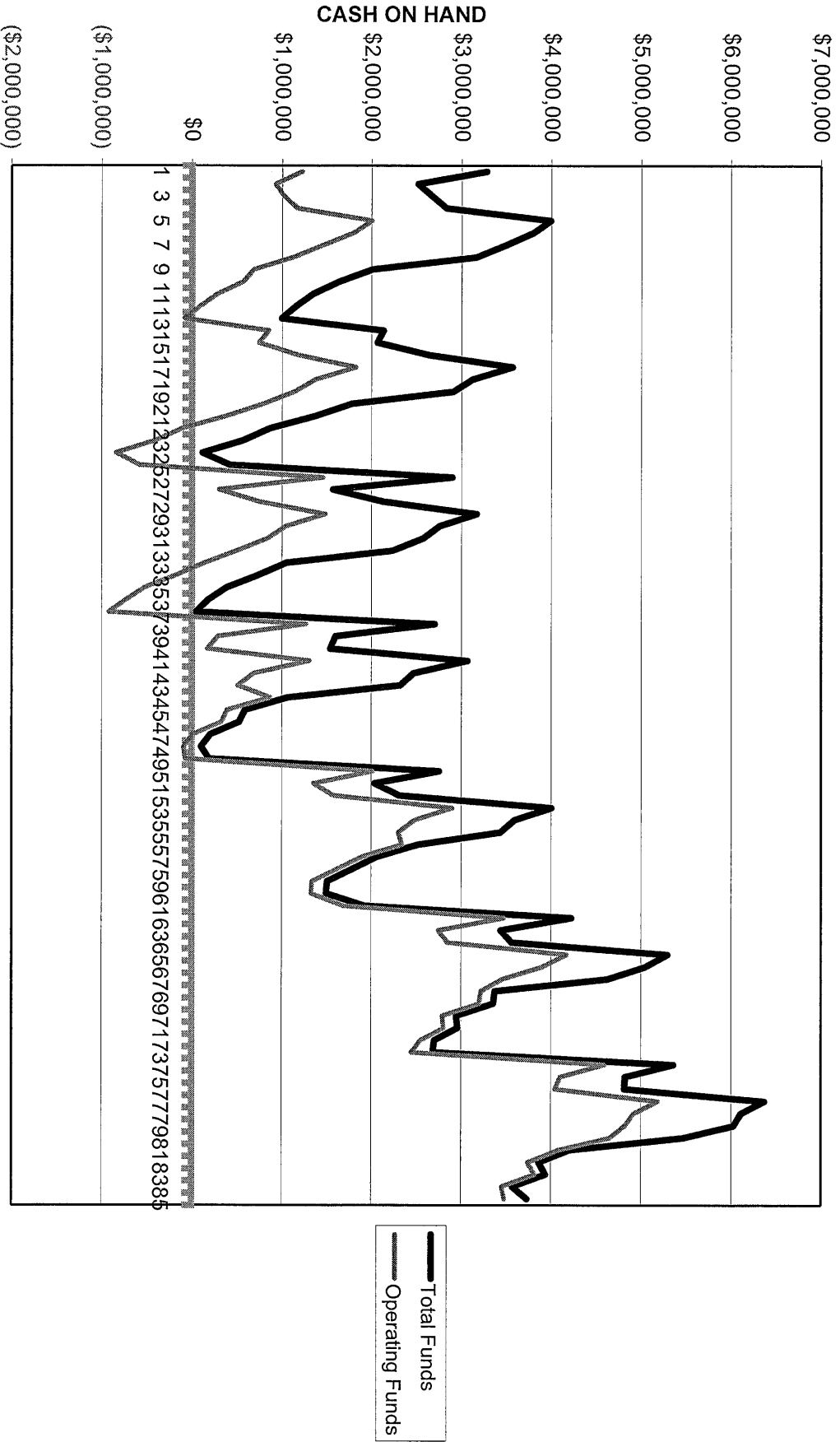


 Board Secretary

2004 - 2011 Cash Flow Analysis

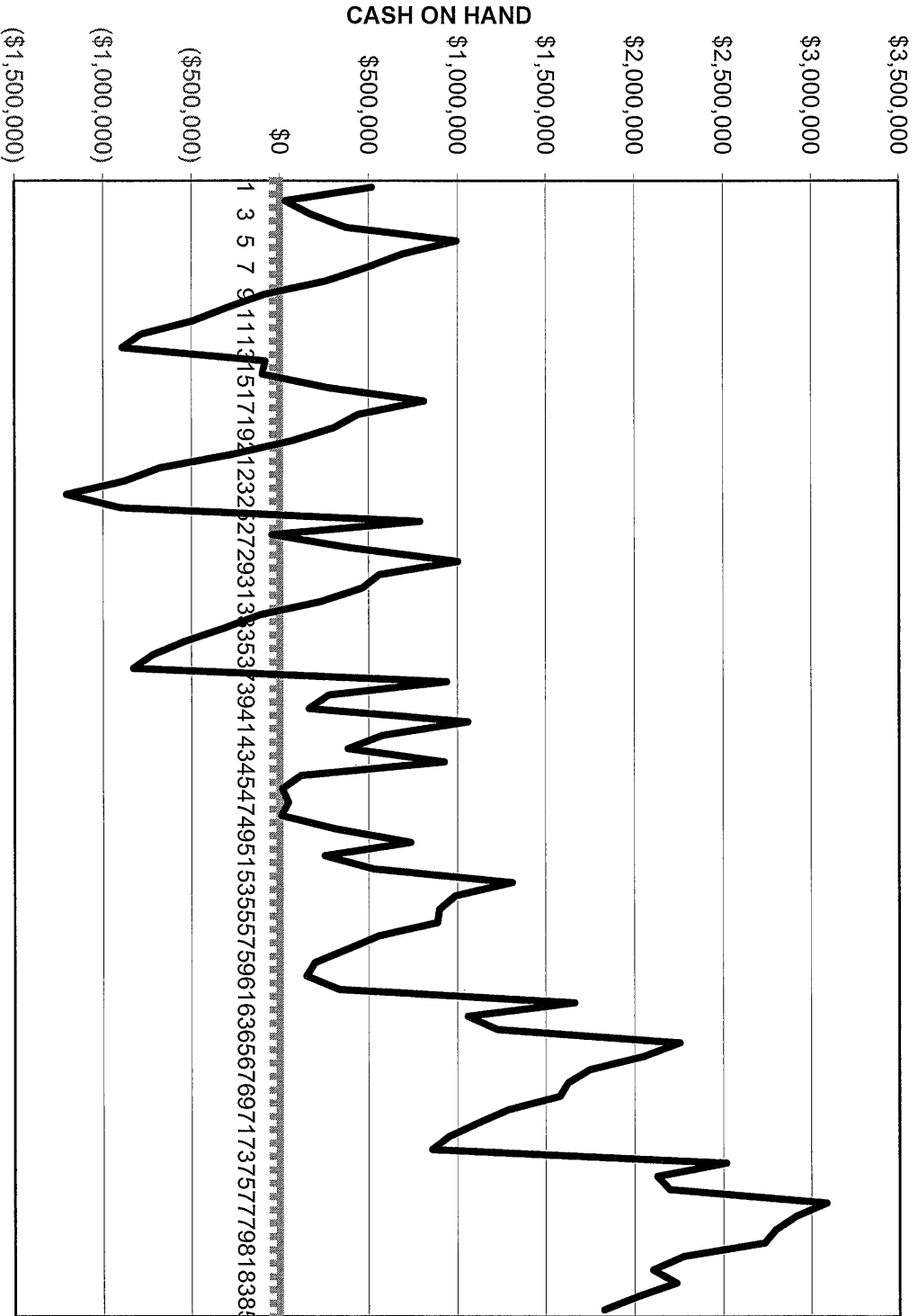
Ed	O/M	Bond	Trans	IMRF	Construction	WC	HLS	Date	All Funds (W)	Operating Funds	WILLIAMSVILLE INDEX	
\$517,808	\$58,928	\$52,538	(\$226,776)	\$61,805	\$1,935,981	\$808,330	\$70,633	May '04	\$3,279,247	\$1,220,095	All Funds	Operating
\$29,730	\$116,330	\$222,699	(\$121,451)	\$81,458	\$1,289,284	\$817,407	\$79,690	June '04	\$2,515,147	\$923,474	Mar-05	\$1,346,925 \$279,550
\$172,356	\$214,011	\$290,399	(\$320,566)	\$123,297	\$1,289,524	\$830,823	\$70,754	July '04	\$2,670,598	\$1,019,921	Mar-06	\$666,903 (\$405,003)
\$372,061	\$174,209	\$382,254	(\$339,242)	\$126,808	\$1,207,324	\$835,757	\$74,045	August '04	\$2,833,216	\$1,169,593	Mar-07	\$387,767 (\$523,862)
\$993,825	\$296,100	\$695,422	(\$312,781)	\$177,379	\$1,196,746	\$852,478	\$90,716	Sept '04	\$3,989,885	\$2,007,001	Mar-08	\$204,515 \$8,597
\$689,861	\$266,211	\$711,930	(\$168,452)	\$159,845	\$1,196,657	\$853,417	\$91,410	Oct '04	\$3,799,879	\$1,800,882	Mar-09	\$1,508,536 \$1,338,385
\$489,532	\$228,483	\$733,969	(\$253,544)	\$143,435	\$1,208,850	\$854,568	\$94,179	Nov '04	\$3,499,472	\$1,462,474	Mar-10	\$2,958,964 \$2,805,869
\$261,196	\$196,410	\$740,215	(\$316,289)	\$124,010	\$1,203,588	\$856,059	\$94,311	Dec '04	\$3,159,500	\$1,121,386	Mar-11	\$3,938,874 \$3,816,789
(\$32,697)	\$164,516	\$31,647	(\$358,171)	\$103,350	\$1,203,638	\$856,909	\$93,192	Jan '05	\$2,012,384	\$683,907		
(\$298,153)	\$131,703	\$31,659	(\$209,192)	\$82,304	\$945,525	\$857,755	\$93,283	Feb '05	\$1,634,884	\$564,417		
(\$492,246)	\$105,950	\$31,661	(\$253,629)	\$60,876	\$942,339	\$858,599	\$93,375	March '05	\$1,346,925	\$279,550	Apr-05	\$1,157,468 \$90,093
(\$785,722)	\$86,053	\$31,663	(\$108,865)	\$39,765	\$942,400	\$858,862	\$93,312	April '05	\$1,157,468	\$90,093	Apr-06	\$116,061 (\$841,373)
(\$892,666)	\$71,008	\$60,337	(\$150,920)	\$24,566	\$927,700	\$860,426	\$93,669	May '05	\$994,120	(\$87,586)	Apr-07	\$184,411 (\$726,990)
(\$81,934)	\$51,319	\$243,733	\$16,962	\$42,811	\$926,270	\$820,146	\$111,733	June '05	\$2,131,040	\$849,304	Apr-08	\$102,677 (\$92,976)
(\$96,853)	\$122,002	\$297,803	(\$185,951)	\$72,109	\$926,661	\$832,433	\$101,488	July '05	\$2,067,687	\$741,735	Apr-09	\$1,497,498 \$1,328,107
\$272,717	\$164,590	\$457,380	(\$183,963)	\$88,874	\$897,983	\$841,008	\$104,181	August '05	\$2,642,770	\$1,183,226	Apr-10	\$2,705,080 \$2,552,667
\$811,523	\$214,210	\$737,519	(\$182,481)	\$127,694	\$864,018	\$856,059	\$138,832	Sept '05	\$3,567,374	\$1,827,005	Apr-11	\$3,572,004 \$3,450,652
\$439,345	\$191,879	\$755,900	(\$228,605)	\$108,617	\$854,653	\$859,508	\$136,611	Oct '05	\$3,117,908	\$1,370,744		
\$304,128	\$163,399	\$776,092	(\$280,867)	\$90,074	\$854,831	\$863,086	\$136,865	Nov '05	\$2,907,608	\$1,139,820		
\$64,196	\$125,904	\$17,727	(\$329,865)	\$67,525	\$832,807	\$865,298	\$136,396	Dec '05	\$1,779,988	\$793,558	May-04	\$3,279,247 \$1,220,095
(\$270,894)	\$107,524	\$23,039	(\$373,998)	\$46,450	\$827,267	\$866,110	\$135,825	Jan '06	\$1,368,323	\$735,192	May-05	\$994,120 (\$87,586)
(\$878,985)	\$91,284	\$23,040	(\$409,825)	\$23,265	\$812,706	\$866,810	\$135,895	Feb '06	\$865,990	(\$105,651)	May-06	\$419,988 (\$581,411)
(\$879,724)	\$56,924	\$23,042	(\$449,335)	\$108	\$812,773	\$867,024	\$136,901	March '06	\$566,903	(\$405,003)	May-07	\$45,293 (\$920,21)
(\$1,207,222)	\$20,272	\$23,042	(\$498,219)	(\$23,304)	\$798,013	\$867,095	\$136,383	April '06	\$116,061	(\$841,373)	May-08	\$188,242 (\$75,967)
(\$900,195)	\$12,510	\$84,291	(\$530,968)	(\$33,209)	\$777,408	\$870,451	\$139,669	May '06	\$419,986	(\$581,411)	May-09	\$1,927,072 \$1,689,006
\$789,829	\$244,115	\$537,279	(\$507,524)	\$36,348	\$777,408	\$894,595	\$125,351	June '06	\$2,694,595	\$1,457,363	May-10	\$2,686,797 \$2,445,755
(\$44,688)	\$203,777	\$384,440	(\$773,581)	\$18,465	\$764,117	\$895,658	\$120,728	July '06	\$1,568,916	\$299,631	May-11	\$3,732,219 \$3,480,677
\$402,434	\$198,981	\$511,767	(\$783,057)	\$24,800	\$748,447	\$902,631	\$127,539	August '06	\$2,130,822	\$745,069		
\$1,002,964	\$276,503	\$799,301	(\$776,991)	\$60,151	\$745,804	\$918,305	\$142,004	Sept '06	\$3,168,041	\$1,480,932		
\$560,375	\$256,953	\$823,314	(\$733,972)	\$40,646	\$746,029	\$919,852	\$142,846	Oct '06	\$2,756,043	\$1,043,854		
\$464,049	\$213,206	\$848,221	(\$760,898)	\$20,994	\$746,125	\$921,291	\$144,186	Nov '06	\$2,577,184	\$838,652		
\$233,098	\$173,737	\$848,245	(\$828,720)	(\$2,686)	\$746,147	\$921,318	\$144,190	Dec '06	\$2,235,329	\$496,747		
(\$109,041)	\$134,360	\$27,229	(\$782,475)	(\$25,405)	\$746,165	\$921,346	\$138,541	Jan '07	\$1,050,720	\$138,785		
(\$315,720)	\$94,707	\$27,238	(\$828,933)	(\$49,248)	\$746,196	\$921,385	\$138,345	Feb '07	\$732,970	(\$178,809)		
(\$540,298)	\$43,371	\$27,239	(\$875,348)	(\$73,023)	\$746,237	\$921,436	\$138,153	March '07	\$387,767	(\$523,862)		
(\$720,555)	\$653	\$27,239	(\$831,740)	(\$96,806)	\$746,255	\$921,458	\$137,807	April '07	\$184,411	(\$726,990)		
(\$831,235)	(\$41,434)	\$97,605	(\$968,804)	(\$106,909)	\$746,284	\$925,121	\$121,665	May '07	\$45,293	(\$920,281)		
\$939,074	\$210,621	\$575,194	(\$739,515)	(\$43,858)	\$735,660	\$900,080	\$127,202	June '07	\$2,704,658	\$1,266,402		
\$277,069	\$166,611	\$450,174	(\$698,833)	(\$58,919)	\$736,072	\$901,440	\$125,354	July '07	\$1,598,968	\$287,368		
\$163,968	\$187,731	\$508,866	(\$1,020,909)	(\$68,224)	\$735,784	\$906,307	\$128,326	August '07	\$1,541,599	\$168,603		
\$1,058,652	\$316,554	\$875,707	(\$973,784)	(\$24,095)	\$735,913	\$927,406	\$147,249	Sept. '07	\$3,063,602	\$1,304,733		
\$576,916	\$255,035	\$896,861	(\$1,029,279)	(\$44,778)	\$736,010	\$930,375	\$148,257	Oct. '07	\$2,469,397	\$688,289		
\$384,562	\$194,825	\$925,024	(\$939,969)	(\$65,662)	\$736,040	\$934,041	\$149,442	Nov. '07	\$2,318,376	\$507,870		
\$926,005	\$891,554	\$49,678	(\$984,161)	\$829	\$0	\$36,117	\$148,551	Dec. '07	\$1,068,573	\$870,344		
\$119,896	\$219,570	\$49,801	\$16,132	\$462	\$0	\$36,176	\$148,584	Jan. '08	\$590,631	\$392,236		
\$13,588	\$188,834	\$49,888	\$85,756	\$1,252	\$0	\$36,250	\$148,103	Feb. '08	\$523,681	\$325,680		
\$47,904	\$132,220	\$49,975	\$41,969	\$201	\$0	\$36,303	\$145,943	March '08	\$204,515	\$8,597		
\$10,426	\$90,996	\$50,042	\$119,067	\$183	\$0	\$36,352	\$145,611	April '08	\$102,677	(\$82,976)		
\$314,185	\$93,485	\$118,283	\$76,263	\$41	\$0	\$40,059	\$145,926	May '08	\$188,242	(\$75,967)	TAW's	\$600,000
\$736,846	\$1,135,511	\$595,943	\$364	\$77,818	\$0	\$65,552	\$141,659	June '08	\$2,753,693	\$2,016,091		
\$253,545	\$1,124,496	\$541,735	(\$142,873)	\$52,886	\$0	\$67,012	\$141,275	July '08	\$2,038,076	\$1,355,066		
\$527,336	\$1,069,781	\$693,119	(\$142,475)	\$53,412	\$0	\$69,798	\$138,569	August '08	\$2,309,530	\$1,577,852		
\$1,309,402	\$1,262,143	\$865,907	\$128,044	\$110,620	\$0	\$89,719	\$135,653	Sept. '08	\$4,001,488	\$2,899,928		
\$987,053	\$1,237,842	\$985,435	\$75,233	\$89,904	\$0	\$90,793	\$129,608	Oct. '08	\$3,595,868	\$2,480,825		
\$898,838	\$1,205,310	\$1,007,997	\$34,872	\$68,690	\$0	\$92,400	\$126,582	Nov. '08	\$3,434,329	\$2,299,750		
\$887,472	\$1,178,863	\$62,394	\$140,434	\$44,635	\$0	\$92,105	\$126,036	Dec. '08	\$2,521,939	\$2,343,509		
\$556,915	\$1,130,896	\$62,441	\$97,456	\$19,869	\$0	\$92,160	\$119,268	Jan. '09	\$2,069,005	\$1,897,296		
\$375,699	\$1,086,123	\$62,465	\$61,218	\$57	\$0	\$92,194	\$119,085	Feb. '09	\$1,786,841	\$1,615,291		
\$196,476	\$1,027,456	\$62,488	\$22,011	\$211	\$0	\$92,231	\$117,663	Mar. '09	\$1,508,536	\$1,338,385		
\$150,990	\$970,199	\$62,504	\$114,599	\$54	\$0	\$92,265	\$116,887	April '09	\$1,497,498	\$1,328,107		
\$335,484	\$1,165,880	\$121,349	\$89,950	\$1,806	\$0	\$95,886	\$116,717	May '09	\$1,927,072	\$1,689,006		
\$1,664,192	\$1,445,073	\$833,655	\$156,154	\$87,665	\$0	\$122,669	\$115,997	June '09	\$4,225,405	\$3,475,753		
\$1,060,182	\$1,464,179	\$575,262	\$30,602	\$69,316	\$0	\$123,349	\$115,843	July '09	\$3,438,733	\$2,747,628		
\$1,226,849	\$1,323,304	\$601,664	\$121,266	\$52,704	\$0	\$124,741	\$110,621	August '09	\$3,561,149	\$2,848,864		
\$2,254,704	\$1,466,352	\$1,018,632	\$184,541	\$118,813	\$0	\$146,539	\$108,749	Sept. '09	\$5,298,330	\$4,170,949		
\$2,052,189	\$1,441,118	\$1,037,822	\$146,835	\$111,479	\$0	\$147,553	\$108,085	Oct. '09	\$5,045,081	\$3,899,174		
\$1,749,548	\$1,404,115	\$1,060,934	\$69,578	\$88,450	\$0	\$148,770	\$108,096	Nov. '09	\$4,629,491	\$3,460,461		
\$1,627,397	\$1,347,608	\$47,835	\$28,818	\$66,712	\$0	\$148,933	\$108,102	Dec. '09	\$3,375,405	\$3,219,468		
\$1,580,702	\$1,298,883	\$47,846	\$121,504	\$49,954	\$0	\$148,941	\$107,933	Jan. '10	\$3,355,763	\$3,199,984		
\$1,290,609	\$1,243,804	\$47,856	\$84,921	\$23,278	\$0	\$148,953	\$107,841	Feb. '10	\$2,947,262	\$2,791,565		
\$1,116,745	\$1,498,405	\$47,859	\$41,611	\$147	\$0	\$148,961	\$106,236	March '10	\$2,959,964	\$2,805,869		
\$954,369	\$1,448,626	\$47,860	\$74	\$33	\$0	\$148,965	\$105,153	April '10	\$2,705,080	\$2,532,067		
\$858,170	\$1,334,997	\$139,988	\$24,362	\$74,672	\$0	\$153,554	\$101,054	May '10	\$2,686,797	\$2,445,755		
\$2,517,252	\$1,620,473	\$670,714	\$116,147	\$158,928	\$0	\$179,996	\$99,487	June '10	\$5,362,997	\$4,592,796		
\$2,129,047	\$1,558,786	\$628,688										

MONTHLY BALANCE (TOTAL OF ALL FUNDS)



May 31, 2004 - May 31, 2011

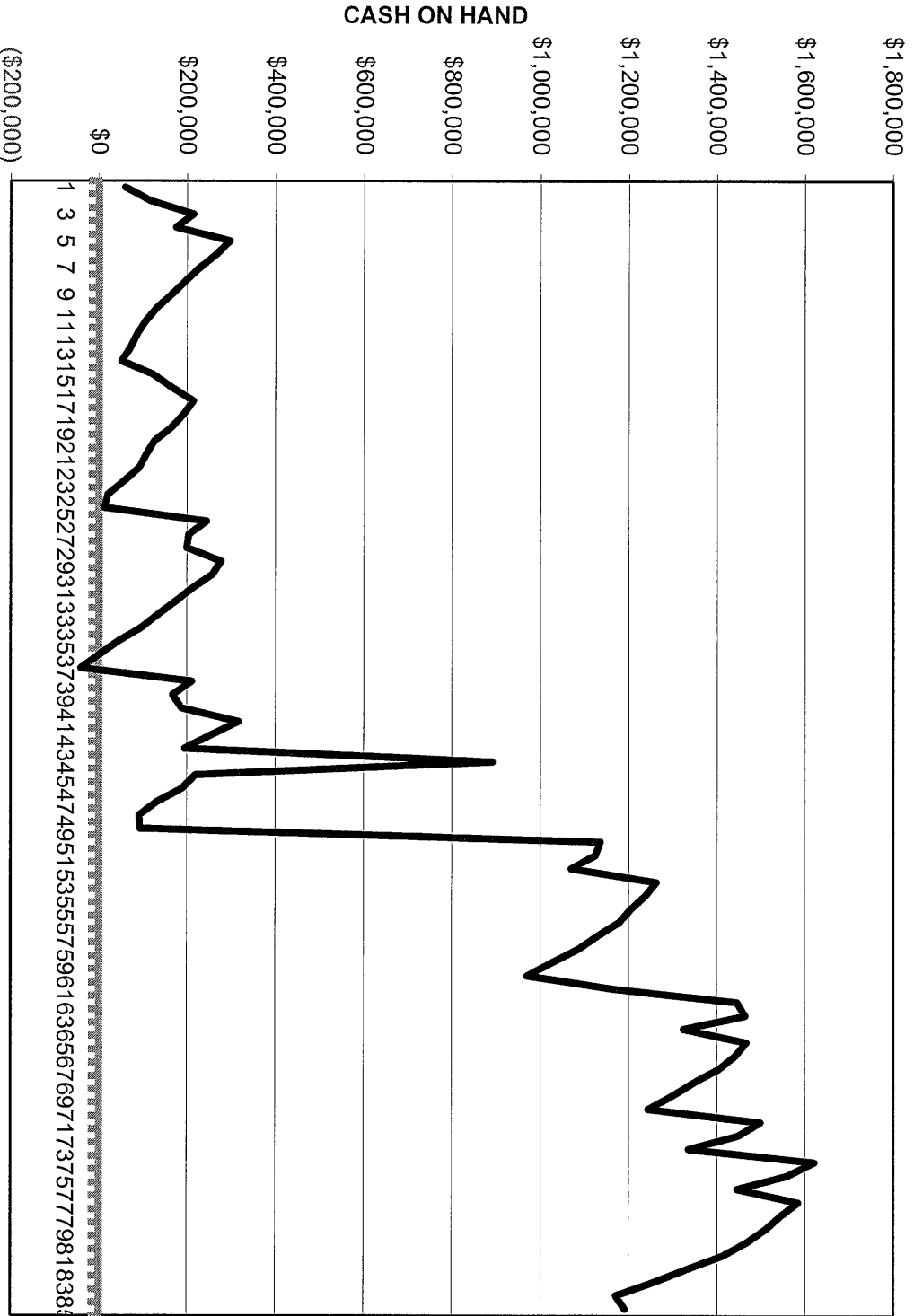
MONTHLY BALANCE (Education)



— Education Fund

May 31, 2004 - May 31, 2011

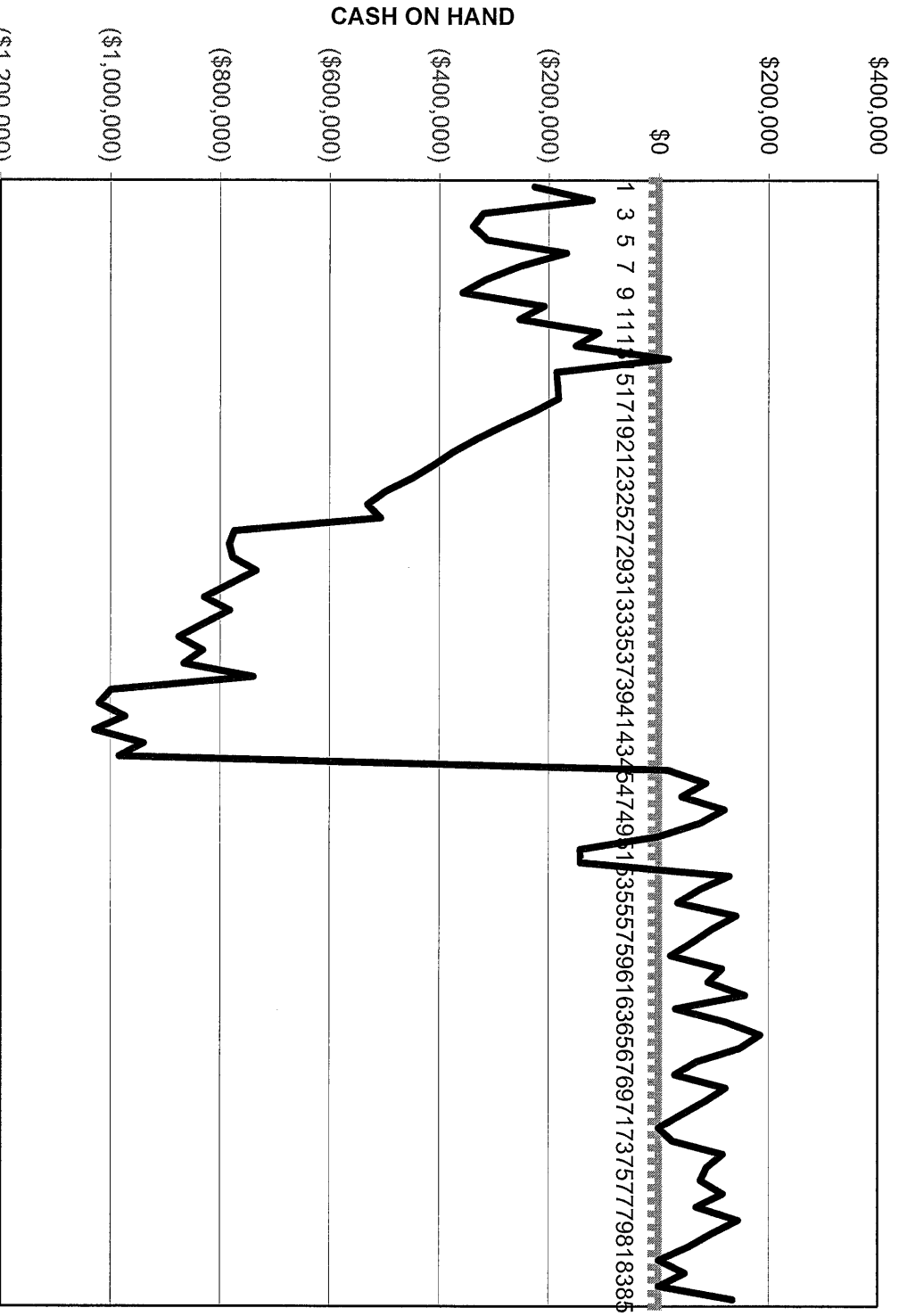
MONTHLY BALANCE (Building)



May 31, 2004 - May 31, 2011

— Building Fund

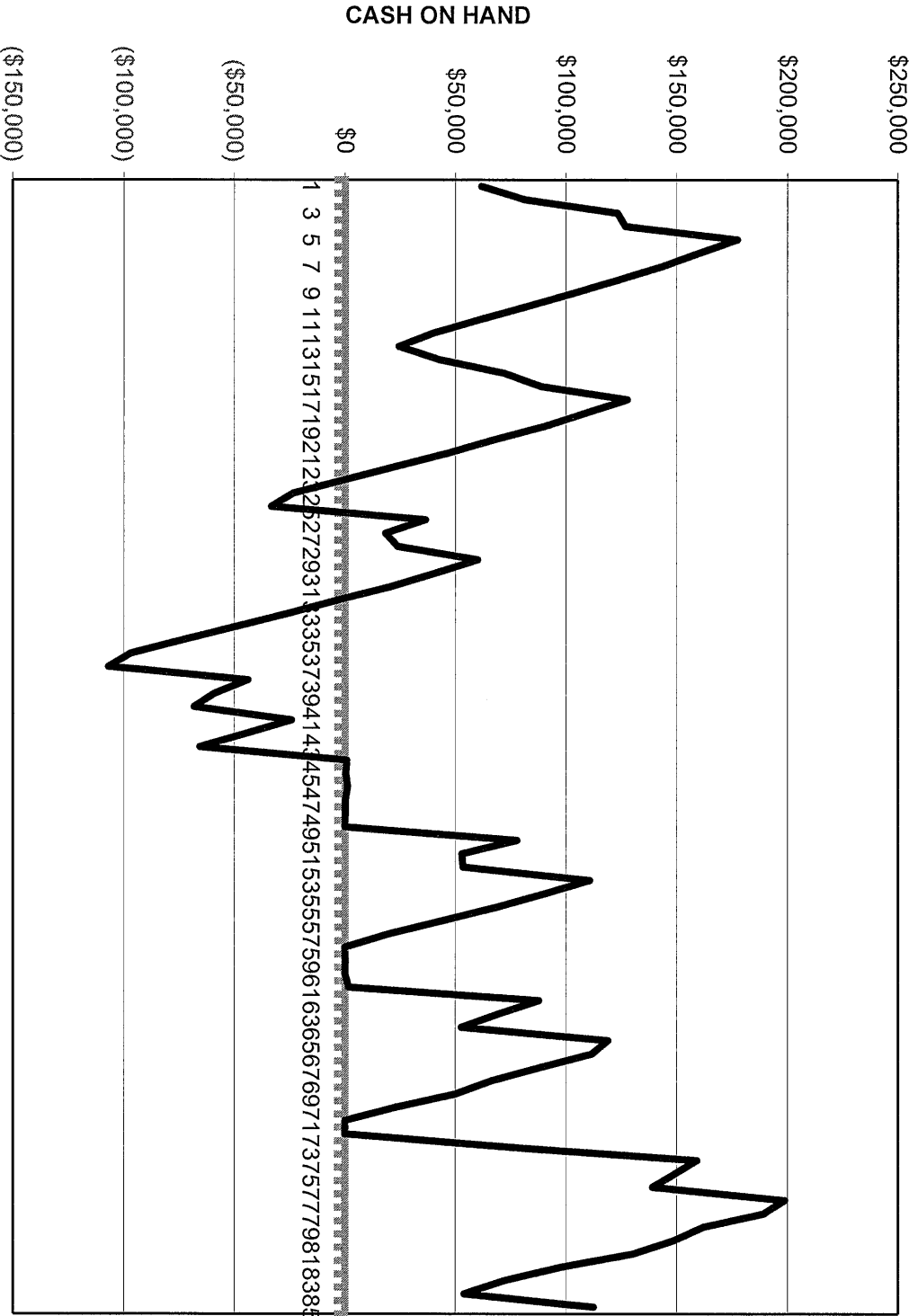
MONTHLY BALANCE (Transportation)



May 31, 2004 - May 31, 2011

— Transportation Fund

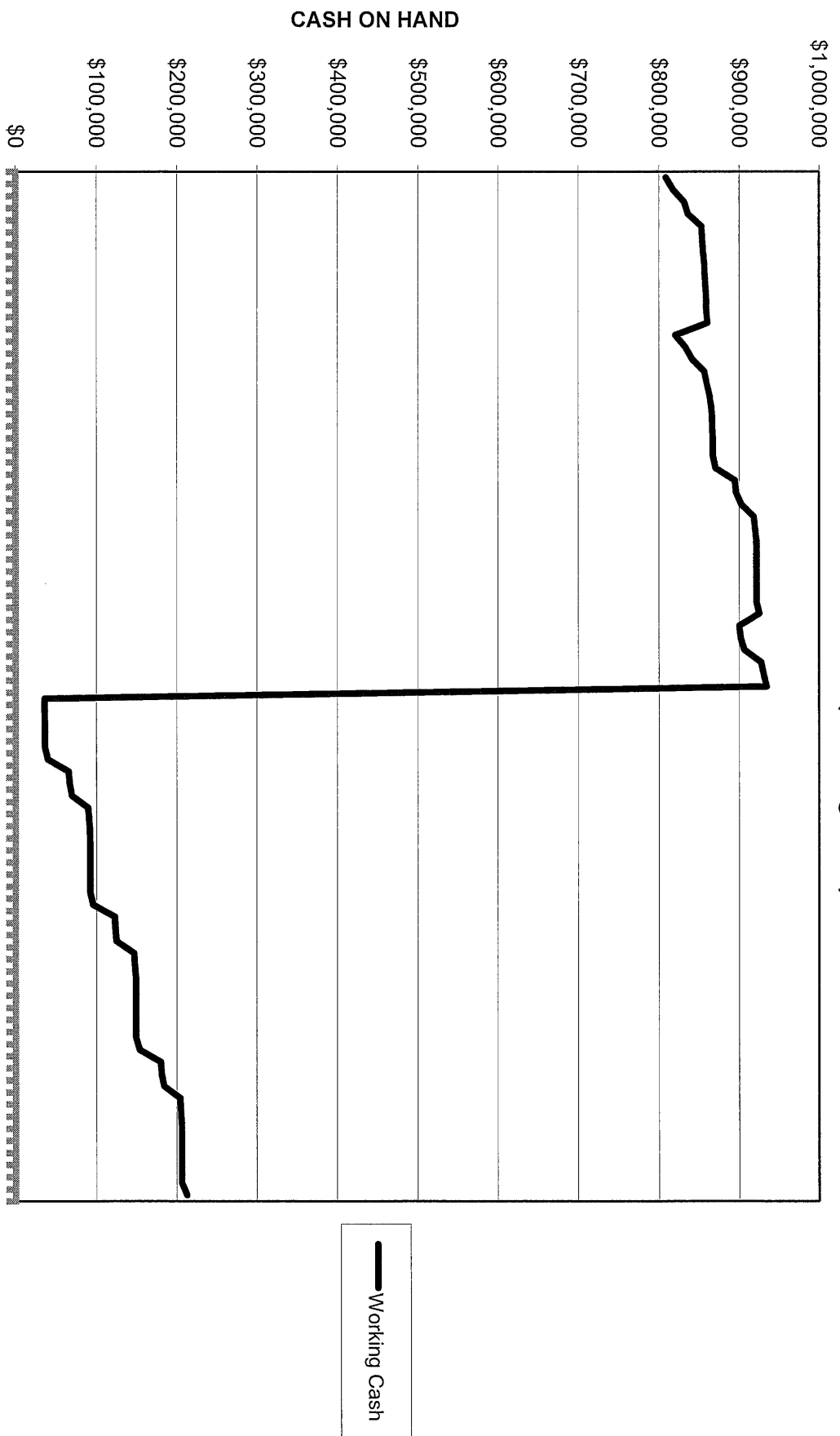
MONTHLY BALANCE (IMRF)



May 31, 2004 - May 31, 2011

— IMRF

MONTHLY BALANCE (Working Cash)



May 31, 2004 - May 31, 2011