

**MINUTES OF BOARD MEETINGS**

<u>Regular</u>	<u>District Office</u>	<u>July 16, 2012 7:00 P.M.</u>
<b>Kind of Meeting</b>	<b>Place</b>	<b>Time and Date</b>

**MEMBERS**

<u>Present</u>	<u>Absent</u>
<u>Jack Caldwell</u>	
<b>Presiding Officer</b>	
<u>Dave Knox</u>	<u>Eric Long</u>
<u>Sandy Walden</u>	
	<u>Matt Seman</u>
	<u>Teresa Benner</u>
<u>David Root</u>	
<b>Superintendent of Schools</b>	
<u>Clay Shoufler, Doug Furlow, Russ Galusha</u>	
<u>Janis Lindsey, Becky Miller</u>	
<b>Building Principals</b>	
<u>Scott Stuewe</u>	
<b>Board of Education Secretary</b>	

The meeting was called to order by President Caldwell. Roll call was taken by the recording secretary. Those in attendance stood and recited the Pledge of Allegiance.

A motion was made by Dave Knox and seconded by Scott Stuewe that the agenda be approved as amended. Under Information Items, Three items were added to the Superintendent's Report: 5: Easy Pay for Parents – online payments, 6: Becky Miller, Education Specialist/Assistant Elementary Principal, 7: One Way at Jr. High Status  
 Discussion: None  
 Motion carried.

**Recognition of Employees and Public:** Byron Painter of the *Williamsville Sun Times*

**Approval of Consent Agenda:**

A motion was made by Scott Stuewe and seconded by Sandy Walden to approve the Consent Agenda containing items a, b, c, d, and e, namely, approval of the following minutes as written and distributed, Budget Hearing Meeting Minutes of June 18, 2012, Regular Meeting Minutes of June 18, 2012, Executive Session Meeting Minutes of June 18, 2012, Approval of the Bills in the amount of \$1,040,621.28 including reimbursement of the revolving fund in the amount of \$2,425.65, and Approval of the Treasurer's Report.

Discussion: The Policy Meeting Minutes of June 18, 2012 will be approved at the August 6<sup>th</sup> meeting.

On roll call the following members answered aye:

Jack Caldwell	Sandy Walden
Dave Knox	Scott Stuewe

On roll call the following members were absent:

Teresa Benner	Matt Seman
Eric Long	

Motion carried

**Information Items**

**Superintendent's Report (Written reports were submitted to the Board)**

**2011-12 End of the Year Budget Overview and Financial Update** Mr. Root stated that we have continued to show fiscal improvement, despite lack of certainty in state funding. He reported that the district's 'true balances' in all funds and in the operating fund at the end of the fiscal year were above \$3 million. (In 2007 and 2008, our 'true balances' -balance without early tax money- were in the red.) When early tax money is included, our all funds balance for fiscal 2012 is over \$6.87 million and operating fund balance is \$6.08 million. He noted that we have a \$12 million budget which means we spend \$1 million per month to operate. With \$3million in fund balances, that means

that we have about 3 months of operating expenses on hand, which is not a lot of cushion, especially when the State is asking the school districts to dip into their reserves to pay for more and more. He stated that he expects our state financial rating to be 'Recognition' again this year.

Mr. Root presented a 2005-2011 cash flow analysis and reiterated where we are at the end of June with a balance in all funds of \$6,908,112 and a balance in the Operating Funds of \$6,118,785. By comparison, at the end of June 2011, our balance in all funds was \$6,622,568 and in the Operating Funds was \$5,852,242. He noted that we are missing \$141,000 in Transportation payments and \$80,000 in Education payments from the State. He stated that we will not see the trend continuing of such financial gains in monthly balances due to the projected reduction of State revenues next year and unfunded mandates that districts are required to fund.

**State Budget Cuts** Mr. Root reiterated that our funding level decreased in the 2011-12 school year by 5% and will decrease by another 10% for the 2012-13 school year. In addition, when we do not receive all of our anticipated payments, the percentage of decrease is actually more.

**2012-13 Tentative Budget** Mr. Root presented the tentative budget for the 2012-13 school year for approval at the August meeting. He stated that these are conservative projections, indicating a deficit of \$445,646 in the Operating Funds and approximately \$395,000 deficit in all funds. This is primarily due to the projected decrease in General State Aid. With revenues down and expenditures up, he stated that our Overall Funds (with Early Tax Money) are estimated conservatively to be \$6,249,686 and our Operating Funds (with Early Tax Money) \$5,419,753.

**New Teacher Dinner Date** Mr. Root stated that the Board will host a dinner for new teachers on September 10<sup>th</sup>, at Sam's Too in Sherman at 6:00 p.m. He encouraged all Board members to attend.

**Easy Pay for Parents – Online Payments** Mr. Root informed the Board that we are in the process of setting up an online payment program for parents to use for student lunches, etc. There will be a \$2.50 fee per transaction and more information will be available at registration.

**Becky Miller, New Education Specialist/Assistant Principal** Mr. Root introduced Becky Miller, new Education Specialist/Assistant Principal at Sherman Elementary to the Board. She was attending her first meeting as a part of the administration.

**One Way at Junior High** Mr. Root stated that plans are progressing with making traffic one way around the junior high and signs will be put in place soon, as long as the Board is in agreement. He said that the Village has approved the one way status of Pine Street from behind the junior high to Conrey Street. Also, the big tree in the middle of the drive between the middle school and junior high has been removed.

## **b. Principal Reports**

### **There were no principals' reports this month**

#### Action Items:

A motion was made by Sandy Walden and seconded by Scott Stuewe to approve the recommendation to keep Executive Session minutes sealed.

Discussion: None

Motion carried

A motion was made by Dave Knox and seconded by Scott Stuewe to approve Policy Updates as attached.

Motion carried

Discussion: None

A motion was made by Dave Knox and seconded by Scott Stuewe to approve employment for the 2012-13 school year: Jennifer Henry – part-time Cashier at JH, Steve Wakefield – Volunteer HS Boys' Soccer Coach, BJ Halford – HS Girls' Basketball Head Coach, Nick Beard – HS Boys' Basketball JV Coach, Tyler Casson – HS Boys' Basketball FR Coach, Jason Timerman – HS Football Assist Coach, Nick Williams – HS English Teacher, Amy Kulek – Bus Driver, Ron Thompson – Bus Driver

On roll call the following members answered aye:

Jack Caldwell                      Sandy Walden  
Dave Knox                              Scott Stuewe

On roll call the following members were absent:

Teresa Benner                      Matt Seman  
Eric Long

Discussion: None

Motion carried

A motion was made by Dave Knox and seconded by Sandy Walden to approve extra-curricular assignments for the 2012-13 school year as attached:

Discussion: None

Motion carried

In other business, Mr. Root reported that we purchased a van last week for \$10,000, which was already in the budget. It was a 2006 Ford van from Parkway Motors. He also offered condolences to Pat Fawns and her family on the recent death of her mother.

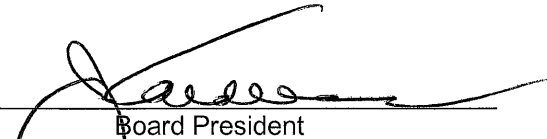
A motion was made by Sandy Walden and seconded by Scott Stuewe to adjourn the meeting.

Discussion: None

Motion carried

Meeting adjourned at 7:39 p.m.

Dated this 16th day of July, 2012

  
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Board President

  
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Board Secretary

Submitted by Kay Carter, Recording Secretary