

MINUTES OF BOARD MEETINGS

<u>Regular</u>	<u>District Office</u>	<u>February 20, 2012, 7:00 P.M.</u>
Kind of Meeting	Place	Time and Date
MEMBERS		
<u>Present</u>		<u>Absent</u>
Jack Caldwell		
Presiding Officer		
Eric Long		
Dave Knox		
Sandy Walden		
		Matt Seman
Teresa Benner		
David Root		
Superintendent of Schools		
Clay Shoufler, (late)		
Carolyn Assalley ,Janis Lindsey		Doug Furlow
Building Principals		
Scott Stuewe		
Board of Education Secretary		

The meeting was called to order by President Caldwell. Roll call was taken by the recording secretary.

Those in attendance stood and recited the Pledge of Allegiance.

A motion was made by Sandy Walden and seconded by Eric Long that the agenda be approved as read.

Discussion: None
 Motion carried.

Approval of Consent Agenda:

A motion was made by Eric Long and seconded by Sandy Walden to approve the Consent Agenda containing items a, b, c, d, and e, namely, approval of the following minutes as written and distributed, Regular Meeting Minutes of January 15, 2012, Approval of the Bills in the amount of \$748,457.27 including reimbursement of the revolving fund in the amount of \$2,913.69, Approval of the Treasurer's Report, Approval of the Lunch Report and Acknowledgement of Receipt of Resignations and Retirements - Emily Rathbone, 6th Grade Volleyball.

Discussion: None
 On roll call the following members answered aye:
 Jack Caldwell Sandy Walden
 Eric Long Dave Knox
 Scott Stuewe Teresa Benner

On roll call the following members were absent:
 Matt Seman
 Motion carried

Information Items

a. Faculty Spotlight - Libby Letterly, Library & Media Specialist

Mrs Letterly used Prezi to demonstrate three aspects of our library program: Access, Collaboration and Lifelong Learning. **Access:** She reported that our students have access to many types of media through 'Shared Catalog' of 160 libraries, which will include 540 libraries within 2 years involving a multi-media type consortium with five days per week delivery. **Collaboration:** Our staff receives a welcome letter each year, indicating new resources available to them. The libraries have a professional collection for teachers and a great para-professional staff in each library who provide countless services for students and teachers, as well as running the book fairs in each building, weeding out old books and updating collections. **Lifelong Learning:** Lastly, Mrs. Letterly discussed opportunities for lifelong learning by providing students with electronic access to books through their own personal E-readers, iPads, etc., through programs like Library on the Go. Mrs. Letterly's enthusiasm for her work is evident and she expressed that a positive, enthusiastic attitude toward learning new things is infectious and provides a good example for students.

b. Superintendent's Report (Written reports were submitted to the Board)

- **Financial Update** - Mr. Root presented a 2005-2011 cash flow analysis and reiterated where we are at the end of January with a balance in all funds of \$5,324,890 and a balance in the Operating Funds of \$5,213,800. By comparison, at the end of January, 2011, our balance in all funds was \$4,205,170 and in the Operating Funds was \$4,081,228. He noted that in 2007 our Operating Funds balance was \$138,785 and our balance in all funds was \$1,050,720. Mr. Root noted that although we are on better financial footing now, State funding continues to be uncertain and it takes approximately \$14 million per year to run the District. He stated that we will continue to work toward our goal of having nearly a year's fund balance in reserve.
- **Board Meeting Calendar** - Mr. Root presented a proposed Board meeting calendar for 2012-13 with meetings on the 3rd Monday of each month and two meetings in August, 2012. The calendar will be approved at the March meeting.
- **School Year Calendar 2012-13** - Mr. Root informed the Board that the teachers will vote at the end of February on options for the school calendar and the Board will approve the calendar at the March meeting. A discussion was held regarding the parent/teacher conference schedule. Mr. Root said they propose to try a split schedule again for one more year and then make a decision based on attendance at conferences.
- **IASB Semi-Annual Conference Meeting** - Mr. Root presented information on the Abe Lincoln Division Spring Dinner Meeting on March 6 at Glenwood Elementary School. He asked members to let him know if they plan to attend. Open Meetings Act Training will be offered at that meeting.
- **SAPCO Renewal** - Mr. Root stated that the Board will need to approve our yearly arrangement to be a part of SAPCO (Sangamon Area Purchasing Cooperative) which is a cooperative that assists schools in getting bids for milk and bread.
- **Staffing Needs 2012-13** - Mr. Root discussed staffing needs for the 2012-13 school year. New positions include: Payroll/HR Director (in training); Literacy Coach/Student Performance Data paid from the teacher pay scale; Math RtI specialist (Elementary), Non Cert; Reading RtI specialist at the JH/HS, Retired teacher or non-cert possibly; SES Computer Lab/Tech Assistant, Non Cert; HVAC Apprentice
- **2012-13 Fees** - Mr. Root recommended that we hold our promise to lower fees for the 2012-13 school year and drop the registration fee to at least \$120 and athletic fee to \$75. He reminded the Board that fees were originally \$75 to register and \$50 per sport and were doubled in the 2008-09 school to \$150 and \$100 respectively. They are currently \$125 (fees) and \$80 (sports). After a brief discussion, the Board consensus was to lower the registration fee \$5 and the sports fee to \$75. The Board wanted to keep their word and lower the fees while being mindful of uncertain State funding and also anticipating that other districts may be in a position of having to raise fees in this uncertain climate.
- **First Reading of IASB Policy Updates** - Mr. Root distributed policy updates for first reading and will set a policy committee meeting for review, prior to next month's regular meeting.

c. Principal Reports (Written reports were submitted to the Board)

Mr. Galusha congratulated Abby Clark, January Student of the Month. He also congratulated the WHS Jazz Band for placing first at the EIU Jazz Festival Feb 11th, as well as a first place finish at the WIU Jazz Festival on Feb 18th. He noted that Melaney Brown, Jacob Hardy, Kathryn Spenn and Calvin Walter were recognized as outstanding soloists and Marty Pesch was named the outstanding jazz performer for the day. He congratulated the Lady Bullets Basketball Team on earning recognition as an IHSA Sweet 16 team. He recognized Coaches, Jon Hampton, John Speeks and Shannon Becker on a great season. He noted many upcoming events including the FCCLA/FFA winter dance, FFA prime rib dinner, ACT review, spring drama performance, John Lennon and Me, and NHS induction ceremony.

Mr. Shoufler congratulated the following Sangamon County Spelling Bee qualifiers: 6th grade - Molly Budinger, Athena Welander and Cara Buckley (alternate); 7th grade- Caroline McCormick, Andrew Roberts, Jake Pennell (alternate); 8th Grade- Eddie Priester, Ernesto Valadez, Eric Reed (alternate). He noted many upcoming events including ISAT testing and Fifth Grade Orientation for students entering sixth grade next year.

Mrs. Lindsey reported that Mrs. Dragoo's character education theme for this month is honesty. She reported on many upcoming events including PTO meeting, 5th grade parent night, PreK family night, SES Parent University Night, Kindergarten Pre-registration, Sang. Co. Spelling Bee and ISAT testing.

Recognition of Employees and Public: Josh Meyers, Libby Letterly and Jon Hampton

Executive Session:

A motion was made by Dave Knox and seconded by Teresa Benner to enter into executive session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.

Discussion: None

Motion carried.

The Board entered Executive Session at 8:06 p.m. and returned to regular session at 8:19 p.m.

A motion was made by Sandy Walden and seconded by Eric Long to return to regular session

Discussion: None

Motion carried.

Action Items:

A motion was made by Dave Knox and seconded by Eric Long to approve membership in SAPCO.

Discussion: None

Motion carried

A motion was made by Eric Long and seconded by Teresa Benner to approve the reduction of 2012-13 registration and sports fees by \$5 each. The multiple sport policy for families will remain the same as last year.

Discussion: None

Motion carried

A motion was made by Scott Stuewe and seconded by Eric Long to approve updates to our 457(b) plan document in compliance with new federal regulations.

Discussion: Mr. Root explained due to changes in federal regulations, it was necessary to update our plan document with VALIC Retirement for our 457(b) plan.

Motion carried

A motion was made by Eric Long and seconded by Scott Stuewe to employ certified and non-certified staff as follows: HS Track Volunteers - Dan Rigney, Alex Stake and Jen McCullom.

Discussion: None

Motion carried


A motion was made by Eric Long and seconded by Dave Knox to adjourn the meeting.


Discussion: None

Motion carried.

Meeting adjourned at 8:37 p.m.

Dated this 20th day of February, 2012


Board President

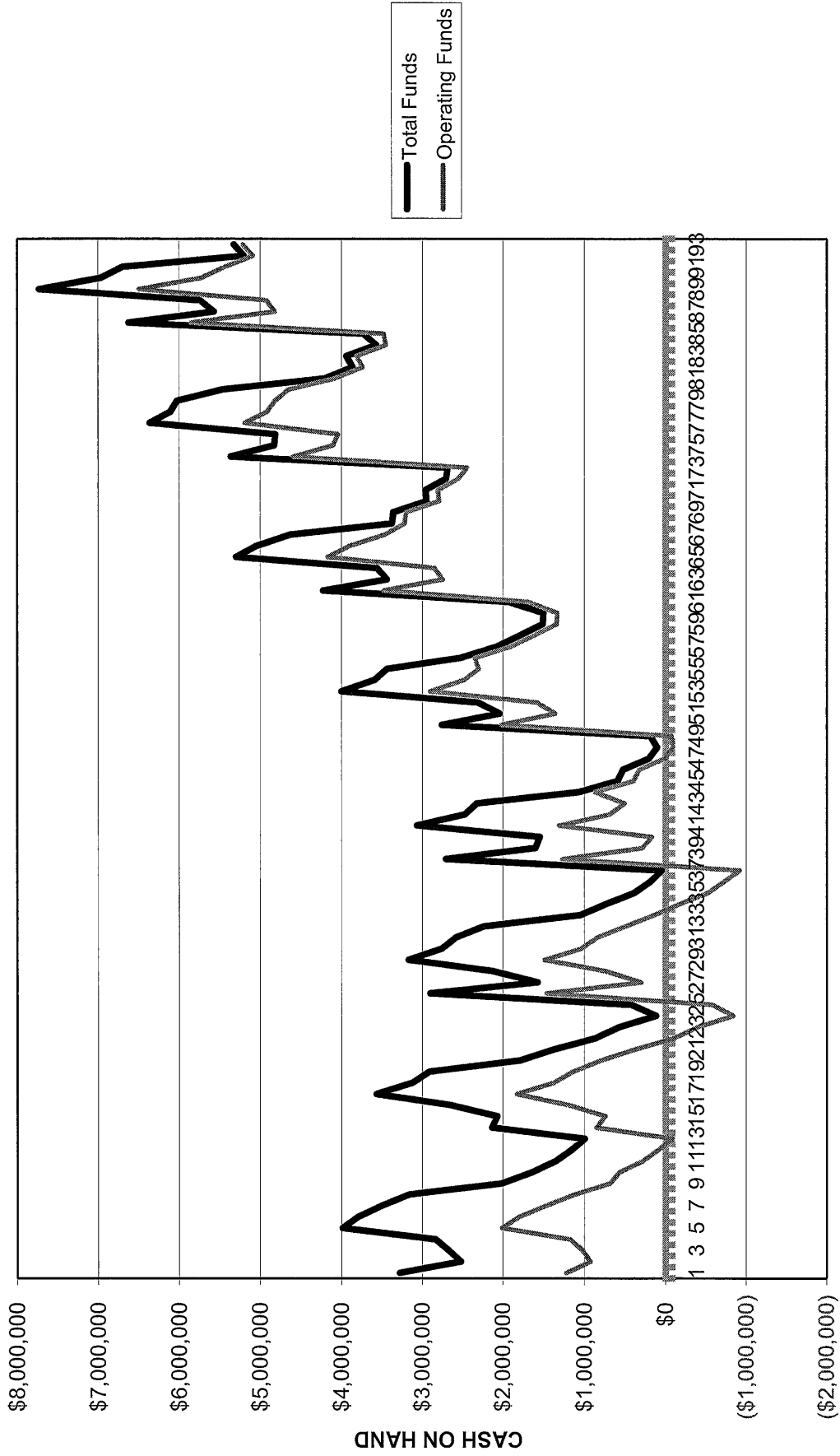

Board Secretary

Submitted by Kay Carter, Recording Secretary

2004 - 2012 Cash Flow Analysis

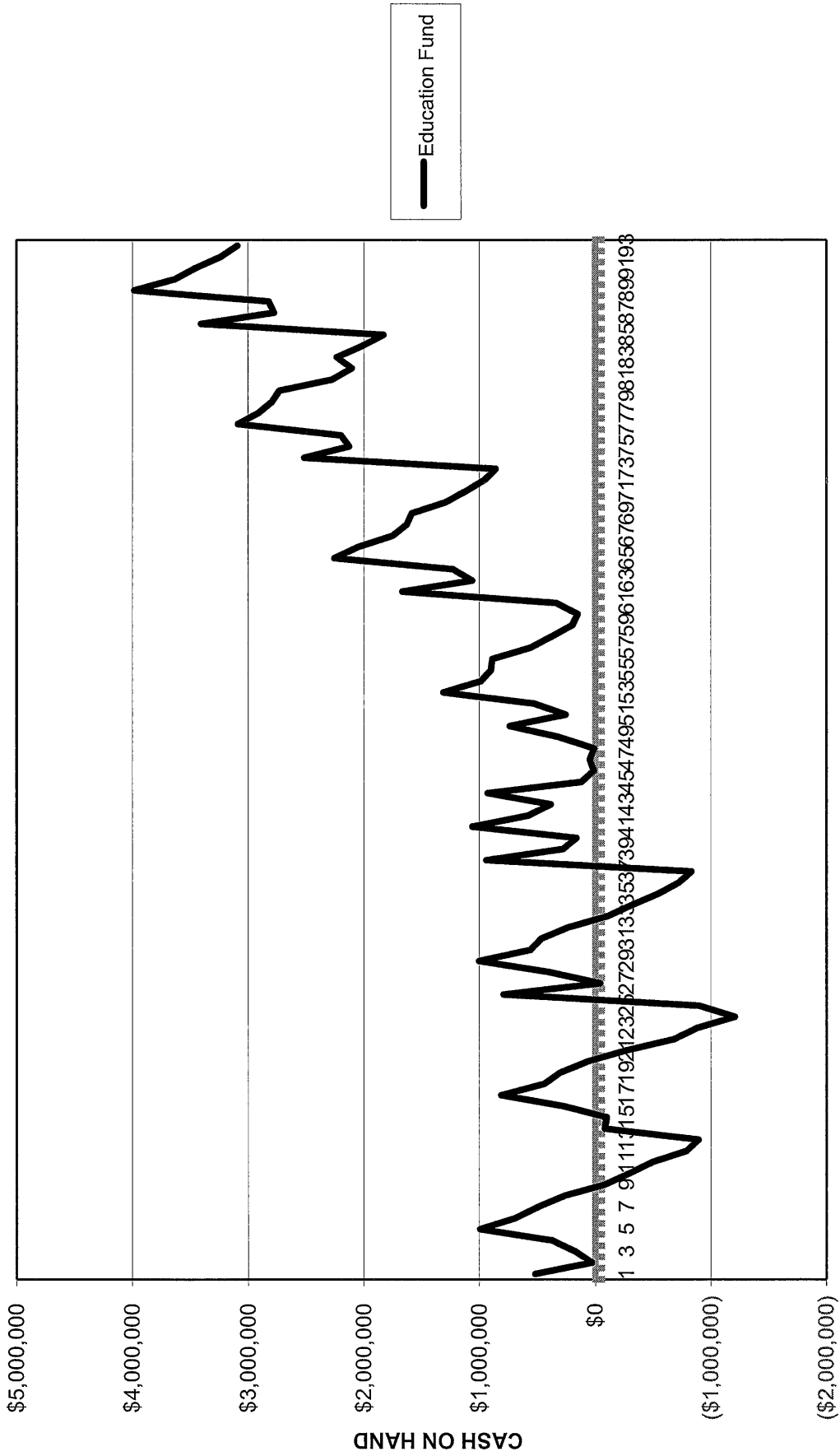
Ed	O/M	Bond	Trans	IMRF	Construction	WC	HLS	Date	All Funds (W)	Operating Funds
\$517,808	\$58,928	\$52,638	(\$226,776)	\$61,805	\$1,935,981	\$808,330	\$70,633	May '04	\$3,279,247	\$1,220,095
\$29,730	\$116,330	\$222,699	(\$121,451)	\$81,458	\$1,289,284	\$917,407	\$79,890	June '04	\$2,515,147	\$923,474
\$172,356	\$214,011	\$290,399	(\$320,566)	\$123,297	\$1,289,524	\$830,823	\$70,754	July '04	\$2,670,598	\$1,019,921
\$372,061	\$174,209	\$382,254	(\$339,242)	\$126,808	\$1,207,324	\$835,757	\$74,405	August '04	\$2,833,216	\$1,169,593
\$993,825	\$296,100	\$695,422	(\$312,781)	\$177,379	\$1,196,746	\$852,478	\$90,716	Sept '04	\$3,989,885	\$2,007,001
\$689,861	\$266,211	\$711,930	(\$168,452)	\$159,845	\$1,195,657	\$853,417	\$91,410	Oct '04	\$3,799,879	\$1,800,882
\$489,532	\$228,483	\$733,969	(\$253,544)	\$143,435	\$1,208,850	\$854,588	\$94,179	Nov '04	\$3,499,472	\$1,482,474
\$261,196	\$196,410	\$740,215	(\$319,289)	\$124,010	\$1,203,588	\$856,059	\$94,311	Dec '04	\$3,159,500	\$1,121,386
(\$82,697)	\$164,516	\$31,647	(\$368,171)	\$103,350	\$1,203,638	\$856,909	\$93,192	Jan '05	\$2,012,384	\$683,907
(\$298,153)	\$131,703	\$31,659	(\$209,192)	\$82,304	\$945,525	\$857,755	\$93,283	Feb '05	\$1,634,884	\$564,417
(\$492,246)	\$105,950	\$31,661	(\$253,629)	\$60,876	\$942,339	\$858,599	\$93,375	March '05	\$1,346,925	\$279,550
(\$785,722)	\$86,053	\$31,663	(\$108,865)	\$39,765	\$942,400	\$858,862	\$93,312	April '05	\$1,157,468	\$90,093
(\$892,666)	\$71,008	\$60,337	(\$150,920)	\$24,566	\$927,700	\$860,426	\$93,669	May '05	\$994,120	(\$87,586)
(\$81,934)	\$51,319	\$243,733	\$16,962	\$42,811	\$926,270	\$820,146	\$111,733	June '05	\$2,131,040	\$849,304
(\$98,858)	\$122,002	\$297,803	(\$185,951)	\$72,109	\$926,661	\$832,433	\$101,488	July '05	\$2,067,687	\$741,735
\$272,717	\$164,500	\$457,380	(\$183,963)	\$88,874	\$897,983	\$841,008	\$104,181	August '05	\$2,642,770	\$1,183,226
\$811,523	\$214,210	\$737,519	(\$182,481)	\$127,694	\$864,018	\$856,059	\$138,832	Sept '05	\$3,567,374	\$1,827,005
\$439,345	\$191,879	\$755,900	(\$228,805)	\$108,617	\$854,653	\$859,508	\$136,611	Oct '05	\$3,117,908	\$1,370,744
\$304,128	\$163,399	\$776,092	(\$280,867)	\$90,074	\$854,831	\$863,086	\$136,865	Nov '05	\$2,907,808	\$1,139,820
\$84,196	\$125,904	\$17,727	(\$329,885)	\$67,525	\$832,807	\$865,298	\$136,396	Dec '05	\$1,779,988	\$793,058
(\$270,894)	\$107,524	\$23,039	(\$373,998)	\$46,450	\$832,267	\$866,110	\$135,825	Jan '06	\$1,366,323	\$375,192
(\$676,985)	\$91,284	\$23,040	(\$409,825)	\$23,285	\$812,706	\$866,610	\$135,895	Feb '06	\$865,990	(\$105,651)
(\$879,724)	\$66,924	\$23,042	(\$443,335)	\$108	\$812,773	\$867,024	\$136,091	March '06	\$566,903	(\$405,003)
(\$1,207,222)	\$20,272	\$23,042	(\$498,219)	(\$23,304)	\$798,014	\$867,095	\$136,383	April '06	\$116,061	(\$841,378)
(\$900,195)	\$12,510	\$84,291	(\$530,988)	\$777,408	\$777,408	\$870,451	\$139,698	May '06	\$419,986	(\$581,411)
\$789,829	\$244,115	\$537,279	(\$507,524)	\$36,348	\$777,408	\$894,595	\$125,351	June '06	\$2,897,401	\$1,457,633
(\$44,688)	\$203,777	\$384,440	(\$773,581)	\$18,465	\$764,117	\$895,658	\$120,728	July '06	\$1,568,916	\$299,631
\$402,434	\$198,981	\$511,767	(\$783,057)	\$24,080	\$746,447	\$902,631	\$127,539	August '06	\$2,130,822	\$745,069
\$1,002,964	\$276,503	\$799,304	(\$776,991)	\$60,151	\$745,904	\$918,305	\$142,004	Sept '06	\$3,168,041	\$1,480,932
\$960,375	\$256,953	\$823,314	(\$733,972)	\$40,646	\$746,029	\$919,852	\$142,846	Oct '06	\$2,758,043	\$1,043,854
\$484,049	\$213,206	\$848,221	(\$780,888)	\$20,994	\$746,125	\$921,291	\$144,186	Nov '06	\$2,577,184	\$838,652
\$233,098	\$173,737	\$848,245	(\$828,720)	(\$2,886)	\$746,147	\$921,318	\$144,190	Dec '06	\$2,235,329	\$496,747
(\$109,041)	\$134,360	\$27,229	(\$782,475)	(\$25,405)	\$746,165	\$921,346	\$138,541	Jan '07	\$1,050,720	\$138,785
(\$315,720)	\$94,707	\$27,238	(\$829,933)	(\$49,248)	\$746,196	\$921,385	\$138,345	Feb '07	\$732,970	(\$178,809)
(\$540,298)	\$43,371	\$27,239	(\$875,348)	(\$73,023)	\$746,237	\$921,436	\$138,153	March '07	\$387,767	(\$523,862)
(\$270,555)	\$653	\$27,239	(\$831,740)	(\$96,806)	\$746,255	\$921,458	\$137,907	April '07	\$184,411	(\$728,990)
(\$831,235)	(\$41,434)	\$97,805	(\$865,804)	(\$106,909)	\$746,284	\$925,121	\$121,665	May '07	\$45,293	(\$920,261)
\$939,074	\$210,621	\$575,194	(\$739,515)	(\$43,858)	\$739,560	\$900,080	\$127,202	June '07	\$2,704,658	\$1,266,402
\$277,069	\$166,611	\$450,174	(\$998,833)	(\$58,919)	\$736,072	\$901,440	\$125,354	July '07	\$1,598,968	\$287,368
\$163,998	\$187,731	\$508,866	(\$1,020,909)	(\$68,224)	\$735,784	\$906,037	\$128,326	August '07	\$1,541,599	\$108,603
\$1,058,852	\$316,554	\$875,707	(\$973,784)	(\$24,095)	\$735,913	\$927,406	\$147,249	Sept '07	\$3,063,602	\$1,304,733
\$576,916	\$255,035	\$896,861	(\$1,029,279)	(\$44,778)	\$736,010	\$930,375	\$148,257	Oct '07	\$2,469,397	\$688,269
\$384,582	\$194,825	\$925,024	(\$939,896)	(\$65,662)	\$736,040	\$934,041	\$149,442	Nov '07	\$2,318,376	\$507,870
\$926,005	\$891,554	\$49,678	(\$984,161)	\$829	\$0	\$36,117	\$148,551	Dec '07	\$1,068,573	\$870,344
\$119,896	\$219,570	\$49,801	\$16,132	\$462	\$0	\$36,176	\$148,594	Jan '08	\$590,631	\$392,236
\$13,588	\$188,834	\$49,898	\$85,756	\$1,252	\$0	\$36,250	\$148,103	Feb '08	\$523,681	\$325,680
\$47,904	\$132,220	\$49,975	\$41,969	\$201	\$0	\$36,303	\$145,943	March '08	\$204,515	\$6,597
\$10,426	\$90,996	\$50,042	\$119,067	\$183	\$0	\$36,352	\$145,611	April '08	\$102,677	(\$92,976)
\$314,185	\$93,485	\$118,283	\$76,293	\$41	\$0	\$40,559	\$145,926	May '08	\$188,242	(\$76,967)
\$736,846	\$1,135,511	\$595,943	\$384	\$77,818	\$0	\$65,552	\$141,659	June '08	\$2,753,893	\$2,016,091
\$253,545	\$1,124,496	\$541,735	(\$142,873)	\$52,886	\$0	\$67,012	\$141,275	July '08	\$2,038,076	\$1,355,066
\$527,336	\$1,069,781	\$593,119	(\$142,475)	\$53,412	\$0	\$69,798	\$138,559	August '08	\$2,309,530	\$1,577,852
\$1,309,402	\$1,262,143	\$985,907	\$128,044	\$110,620	\$0	\$89,719	\$135,653	Sept '08	\$4,001,488	\$2,899,828
\$987,053	\$1,237,842	\$985,435	\$75,233	\$89,904	\$0	\$90,793	\$129,608	Oct '08	\$3,595,868	\$2,480,825
\$898,838	\$1,205,310	\$1,007,997	\$34,872	\$68,690	\$0	\$92,400	\$126,582	Nov '08	\$3,434,329	\$2,299,750
\$887,472	\$1,178,863	\$52,394	\$140,434	\$44,635	\$0	\$92,105	\$126,036	Dec '08	\$2,521,939	\$2,343,509
\$556,915	\$1,130,896	\$52,441	\$97,456	\$19,869	\$0	\$92,160	\$119,268	Jan '09	\$2,069,005	\$1,897,296
\$375,699	\$1,086,123	\$52,465	\$61,218	\$57	\$0	\$92,194	\$119,085	Feb '09	\$1,786,841	\$1,615,291
\$196,476	\$1,027,456	\$52,488	\$22,011	\$211	\$0	\$92,231	\$117,663	Mar '09	\$1,508,536	\$1,338,385
\$150,990	\$970,199	\$52,504	\$114,599	\$54	\$0	\$92,265	\$116,887	April '09	\$1,497,498	\$1,328,107
\$335,484	\$1,165,880	\$121,349	\$89,950	\$1,806	\$0	\$95,886	\$116,717	May '09	\$1,927,072	\$1,689,006
\$1,664,192	\$1,445,073	\$633,655	\$156,154	\$87,665	\$0	\$122,669	\$115,997	June '09	\$4,225,405	\$3,475,753
\$1,060,182	\$1,464,179	\$575,262	\$30,602	\$69,316	\$0	\$123,349	\$115,843	July '09	\$3,438,733	\$2,747,628
\$1,226,849	\$1,323,304	\$601,664	\$121,266	\$52,704	\$0	\$124,741	\$110,621	August '09	\$3,561,149	\$2,848,864
\$2,254,704	\$1,466,352	\$1,018,632	\$184,541	\$118,813	\$0	\$146,539	\$108,749	Sept '09	\$5,298,330	\$4,170,949
\$2,052,189	\$1,441,118	\$1,037,822	\$146,835	\$111,479	\$0	\$147,553	\$108,865	Oct '09	\$5,045,081	\$3,899,174
\$1,749,548	\$1,404,115	\$1,080,934	\$69,578	\$88,450	\$0	\$148,770	\$108,096	Nov '09	\$4,629,491	\$3,460,461
\$1,627,397	\$1,347,608	\$47,835	\$28,818	\$66,712	\$0	\$148,933	\$108,102	Dec '09	\$3,375,405	\$3,219,468
\$1,580,702	\$1,298,883	\$47,846	\$121,504	\$49,954	\$0	\$148,941	\$107,933	Jan '10	\$3,355,763	\$3,199,984
\$1,290,609	\$1,243,804	\$47,866	\$84,921	\$23,278	\$0	\$148,953	\$107,841	Feb '10	\$2,947,262	\$2,791,565
\$1,116,745	\$1,498,405	\$47,859	\$41,611	\$147	\$0	\$148,981	\$106,236	March '10	\$2,959,964	\$2,805,869
\$954,369	\$1,448,626	\$47,860	\$74	\$33	\$0	\$148,965	\$105,153	April '10	\$2,705,080	\$2,552,067
\$858,170	\$1,334,997	\$139,988	\$24,362	\$74,672	\$0	\$153,554	\$101,054	May '10	\$2,686,797	\$2,445,755
\$2,517,252	\$1,620,473	\$670,714	\$116,147	\$158,928	\$0	\$179,996	\$99,987	June '10	\$5,362,997	\$4,592,796
\$2,129,047	\$1,558,786	\$628,888	\$87,229	\$148,863	\$0	\$180,892	\$93,302	July '10	\$4,826,807	\$4,104,817
\$2,198,871	\$1,444,923	\$691,082	\$75,783	\$138,968	\$0	\$184,012	\$83,358	August '10	\$4,816,997	\$4,042,557
\$3,086,890	\$1,583,763	\$1,096,624	\$116,022	\$198,618	\$0	\$204,208	\$79,374	Sept '10	\$6,365,587	\$5,189,589
\$2,912,835	\$1,544,999	\$1,109,419	\$68,433	\$188,865	\$0	\$204,856	\$79,194	Oct '10	\$6,108,601	\$4,919,988
\$2,796,772	\$1,510,838	\$1,131,286	\$143,710	\$161,880	\$0	\$205,948	\$77,867	Nov '10	\$6,028,101	\$4,818,948
\$2,732,978	\$1,467,362	\$738,939	\$96,794	\$148,834	\$0	\$206,080	\$76,277	Dec '10	\$5,467,264	\$4,652,048
\$2,276,935	\$1,412,880	\$49,217	\$55,212	\$130,313	\$0	\$206,088	\$74,725	Jan '11	\$4,205,170	\$4,081,228
\$2,105,046	\$1,331,163	\$49,314	\$345	\$97,580	\$0	\$206,099	\$74,530	Feb '11	\$3,864,077	\$3,740,233
\$2,235,827	\$1,255,051	\$49,401	\$47,518	\$72,484	\$0	\$206,109	\$72,884	March '11	\$3,938,874	\$3,816,789
\$2,01										

MONTHLY BALANCE (TOTAL OF ALL FUNDS)



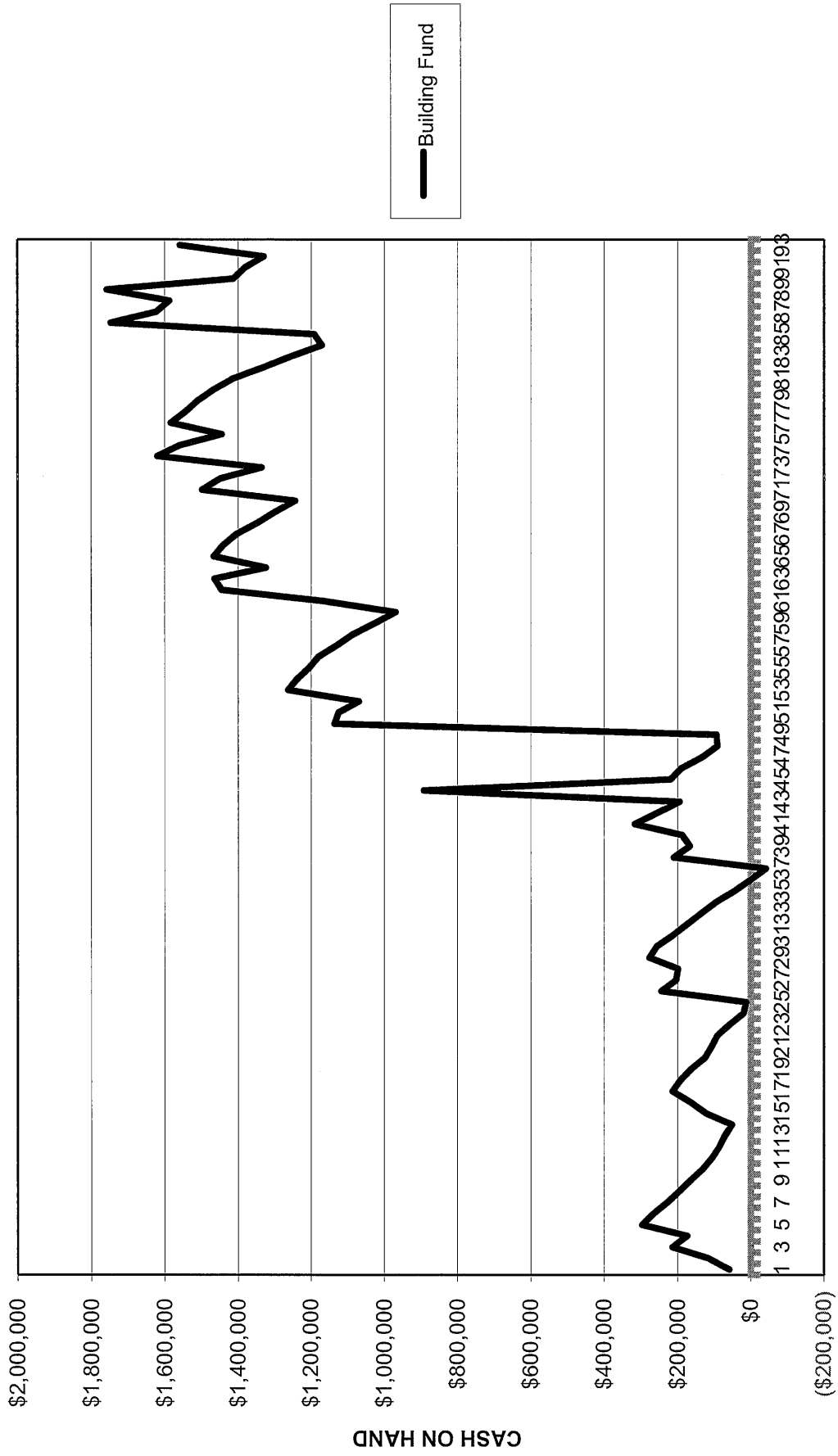
May 31, 2004 - January 31, 2012

MONTHLY BALANCE (Education)



May 31, 2004 - January 31, 2012

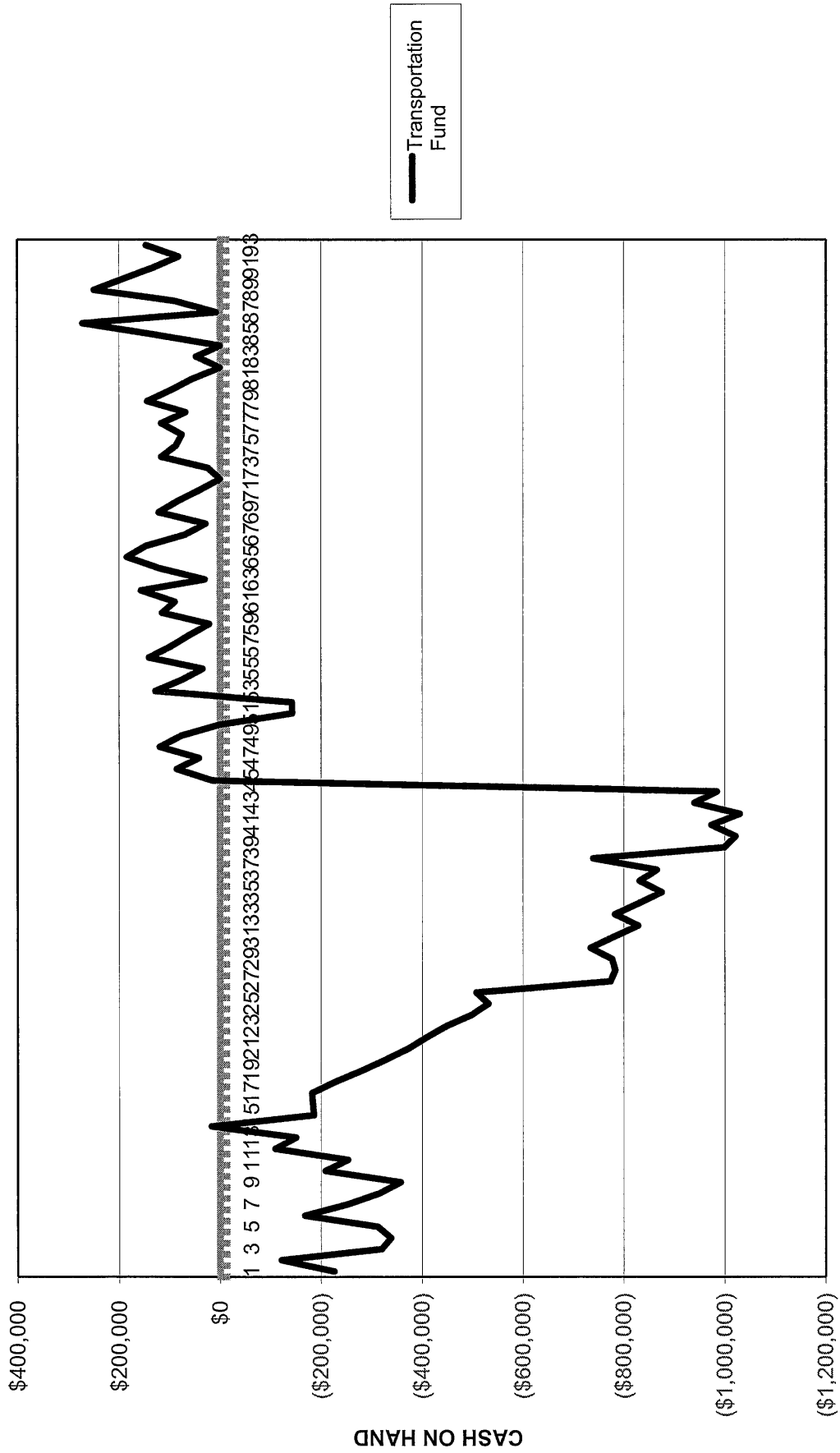
MONTHLY BALANCE (Building)



May 31, 2004 - January 31, 2012

28

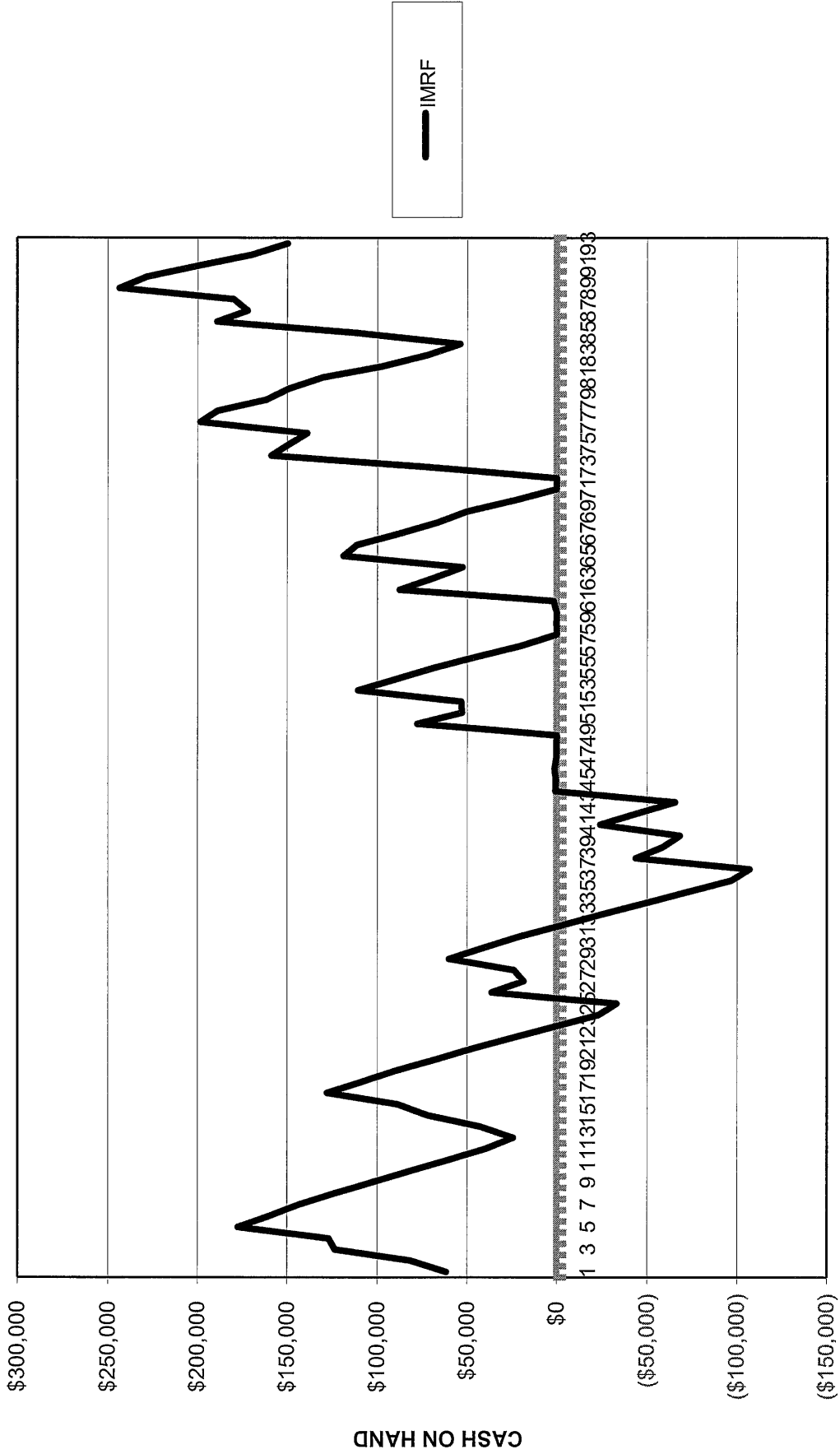
MONTHLY BALANCE (Transportation)



— Transportation Fund

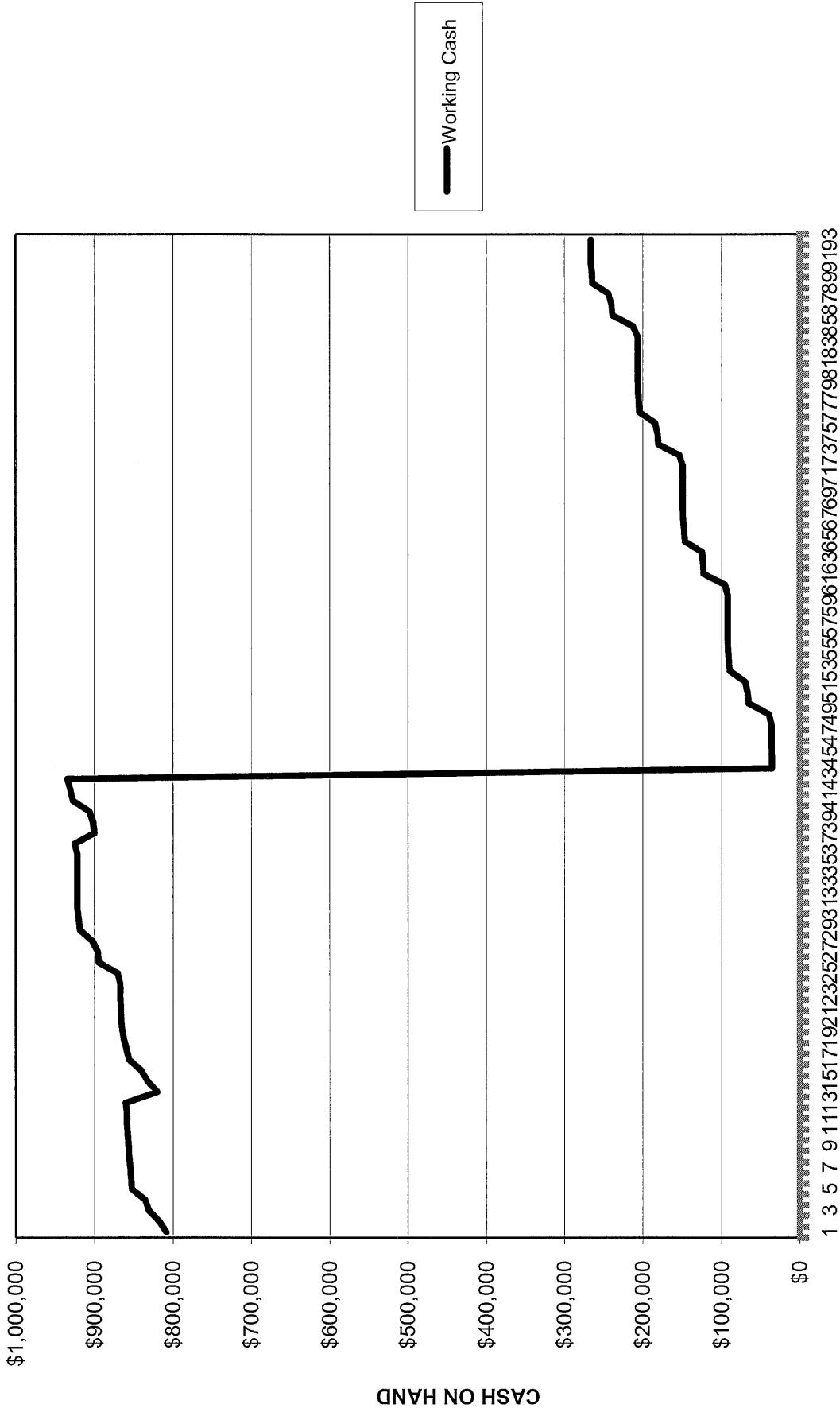
May 31, 2004 - January 31, 2012

MONTHLY BALANCE (IMRF)



May 31, 2004 - January 31, 2012

MONTHLY BALANCE (Working Cash)



May 31, 2004 - January 31, 2012