

MINUTES OF BOARD MEETINGS

<u>Regular</u>	<u>District Office</u>	<u>October 17, 2011, 7:00 P.M.</u>
Kind of Meeting	Place	Time and Date
<b>MEMBERS</b>		
<u>Present</u>		<u>Absent</u>
Jack Caldwell		
<b>Presiding Officer</b>		
Eric Long		
Dave Knox		
Sandy Walden		
Matt Seman		
Teresa Benner		
David Root		
<b>Superintendent of Schools</b>		
Carolyn Assalley		Doug Furlow, Doug Furlow
<b>Building Principals</b>		Janis Lindsey, Clay Shoufler
Scott Stuewe		
<b>Board of Education Secretary</b>		

The meeting was called to order by President Caldwell. Roll call was taken by the recording secretary.

Those in attendance stood and recited the Pledge of Allegiance.

A motion was made by Sandy Walden and seconded by Scott Stuewe that the agenda be approved as amended. Under Approval of Consent Agenda, Item g, Receipt of Resignations, there are no resignations; Agenda Items 8 and 9 were switched to move the Executive Session to the end of the meeting; Under Action Items, Add Item d, 'Approve the 2010-2011 Audit as presented by Mose, Yockey, Brown & Kull, LLC;

Discussion: None  
Motion carried.

**Information Items:**

**a. Faculty Spotlight - Michelle Beaver, Joplin Project**

Michelle Beaver, Junior High Library Aide, gave a presentation on a Scholastic Book Fair program that the junior high turned into a service project. They raised money for a Joplin, MO high school library. The contest was a 'Penny War' and each class participated and competed, raising \$1373.00, surpassing their \$1000 goal. Ms Beaver was accompanied by two junior high students, 6<sup>th</sup> grader Jeffrey Miller and 8<sup>th</sup> grader Joe Morrow.

**Tonia Faloon-Sullivan, Youth & Government**

Tonia Faloon-Sullivan, High School Social Studies Teacher, gave a video presentation on the Youth & Government program. She showed pictures of students at the State Capitol involved in various roles of state government. She talked about skills that students learn through Youth & Government that they will use throughout their lives, such as leadership, debating, communication, learning to present a bill, campaigning for an office, reporting the news, etc. She stated that studies show that although the registered voter average is in the 60% range, 96% of Youth & Government Alumni are registered voters. Lastly, Ms Faloon-Sullivan noted that the participation fee for Youth & Government is \$350 but no student is turned away, due to scholarships that are provided by fundraising and the generosity of the Williamsville and Sherman Village Boards and Williams Township.

**b. Superintendent's Report - (Written report was submitted to the Board)**

- **Financial Update:** Mr. Root presented a 2005-2011 cash flow analysis and reiterated where we are at the end of September with a balance in all funds of \$7,725,033 and a balance in the Operating Funds of \$6,497,912. By comparison, at the end of September, 2010, our balance in all funds was \$6,365,587 and in the Operating Funds was \$5,189,589. He noted that, in comparison, that in 2007, in all funds our balance was \$3,063,602 and in the Operating Funds it was \$1,304,733. Mr. Root pointed out that September is our 'high water mark' due to the receipt of property tax money. He reminded the Board of our financial goals for the district.
- **Tentative Levy:** Mr. Root presented a tentative levy for Board review. He emphasized the importance of levying enough to capture all new property growth in the district. He recommended filing a balloon levy again this year, asking for 18% and he estimated approximately (realistically) 5% growth, at best. The 2010 tax rate was 4.48360 and the extension produced \$6.535 million. At an estimated 5% growth, our tax rate would be 4.48360 and the extension would produce an extension of \$6.525 million, slightly less than our 5.2% growth last year produced. He reminded the Board that the levy is 'what we ask' and the extension is 'what we get'.

Next month we will approve the tentative levy and it will be available for inspection for 30 days before final approval in December.

- **Tax Rate:** Mr. Root presented a history of our tax rates as well as where our tax rates are projected to be next year. He presented a chart showing years 1999 through 2010, with rates ranging from 4.3894 in 1999 to 4.4836 in 2010, with the highest rate of 4.7866 occurring in 2001, due to the building referendum.
- **Bright Star Award:** Mr. Root reported that Williamsville School District was honored with the School Search Bright Star Award for educational excellence. Our district is one of only 79 Illinois school districts (out of 868 school districts) honored with the 2011 Bright Star Award. All school districts in Illinois are considered for the award, which is based on those districts whose students' academic performance ranks in the upper one third of Illinois school districts, but whose expenditure per pupil ranks in the lower one-fourth of Illinois school districts, based on information from the 2010 IL Report Card data source.
- **School Report Cards:** Mr. Root presented the 2010-11 school report cards and noted that we performed in the 90<sup>th</sup> percentile in everything except a sub-group of 40 students, district-wide, that did not perform at grade level and therefore we did not meet AYP. He stated that compared to the State average, we are 'way ahead'. He explained that NCLB's goal is that 100% of students perform at grade level, but that is not realistic. The government is proposing changes to the law.
- **Open Meetings Act Training for Board Members (January 2013):** Mr. Root encouraged Board members to take the training at the Ill Conference in November if possible. It is being offered for \$35 one day of the conference. ISBE will also be offering another session after the first of the year. Mr. Root noted that this requirement is part of the Education Reform legislation. Sandy Walden then reported on information she received at the Abe Lincoln Division meeting related to the Education Reform law.
- **Group Work Camp Summer, 2013:** Mr. Root reported that he met with Mr. Kadyk, Mr. Caspar and Bob Turley, a representative from "Group Cares", to discuss the feasibility of Williamsville School District housing approximately 450 volunteers in the summer of 2013 for 7-10 days while they do repairs and work on homes for low income, disabled and elderly people in this area. Mr. Kadyk and Mr. Caspar were present at the meeting and added that the group is waiting on approval from the Board, to begin selecting sites and write work descriptions which will be slated for the April catalog. Mr. Root stated that he met with Bob Tibbs, Head of Maintenance, to discuss our work schedule for the summer to see how we could get the buildings ready for school to start and still accommodate this group for 7-10 days. The Board was in favor of moving forward with working out details with the maintenance and food service departments and voting on approval of the project at the November meeting.

**c. Robin Yockey, Auditor - Presentation of the 2010-11 Annual Financial Report:**

Robin Yockey, of Mose, Yockey, Brown & Kull, LLC, Shelbyville, IL, presented the 2011 audit report. She stated that the audit was comprised of two reports: the bound booklet and annual financial statement, including the Financial Profile score. She stated that the audit contains three reports: the Independent Auditor's Report, the Report in Accordance with Government Standards, and the Single Audit over Federal Programs. Those three reports comprise the first six pages of the audit. She reported that page 7 is the Statement of Assets and Liabilities and page 8 is the report of Revenues and Expenditures. The following pages consist of a breakdown of those pages. She noted that all operating funds ended the fiscal year with positive balances. Mrs. Yockey reported that our Financial Profile Score, which indicates the financial health of the district, is based on five factors: fund balance to revenue ratio; expenditures to revenue ratio; days cash on hand; percent of short-term borrowing maximum remaining; and percent of long-term debt margin remaining. Four years ago our district's Financial Profile Score was 2.9, with a rating of Financial Early Warning. The past two years, our score was 3.8 on a 4.0 scale and our Financial Rating was Financial Recognition. This year our Financial Profile Score is 3.9, and again, our rating is Financial Recognition. Mrs. Yockey made some suggestions to ensure that all funds maintain a positive balance in the checking account and will be assisting in fixing some coding issues that need to be addressed. Overall, she stated that the audit was very favorable. The financial health of the district is good, our EAV, enrollment, trends and goals are all positive. She was very complimentary of the financial gains the district has made.

**d. Principal Reports (Written reports were submitted to the Board)**

Mrs. Assalley reported that the PTO Fall Festival was well attended and that Michael Higgins, Chef at Maldenars, demonstrated three sweet potato dishes as a part of the cafeteria's 'Value your Veggies' promotion. She also stated that teacher training had begun on literacy comprehension at Sherman Elementary and will soon begin at the junior high and high school.

Mr. Root noted that most of the principals are attending the Illinois Principals' Association Conference meetings.

**Recognition of Employees and Public:** Benjamin McDaniel, Josh Meyers, Jeff Kadyk, Allan Caspar, Jamie Morrow, Joe Morrow, Jeffrey Miller, Fran Williams, Byron Painter of the *Williamsville Sun Times*

Ben McDaniel spoke to the Board about the possibility of a Spring Victory Garden at Sherman Elementary so students can learn about crops, food production, and where food comes from. He said he thought PTO would be willing to help. He asked if there was a plot of land there that could be used and he would talk to a landscaper to get some ideas. Mr. Root said he thought there would be a plot of ground close to the school and the Board would be supportive of the project. It was suggested that the Extension Service might be helpful in planning. Mr. McDaniel was going to get some specifics together and bring them back to the Board.

**Approval of Consent Agenda:**

A motion was made by Teresa Benner and seconded by Sandy Walden to approve the Consent Agenda containing items a, b, c, d, e and f, namely, approval of the following minutes as written and distributed, Regular Meeting Minutes of September 19, 2011, Approval of the Budget Hearing Meeting Minutes of September 19, 2011, Approval of the Executive Session Meeting Minutes of September 19, 2011, Approval of the Treasurer's Report, Approval of the Bills in the amount of \$947,634.88 including reimbursement of the revolving fund in the amount of \$4,653.39, and Approval of the Lunch Report

Discussion:

On roll call the following members answered aye:  
Jack Caldwell                      Sandy Walden  
Eric Long                              Dave Knox  
Teresa Benner                      Scott Stuewe  
Matt Seman

Motion carried

**Action Items:**

A motion was made by Dave Knox and seconded by Scott Stuewe to accept the 2010-2011 School Report Card.

Discussion: None

Motion carried

A motion was made by Sandy Walden and seconded by Eric Long to employee personnel, namely Melissa Hibbs and Stacy Heaton, P/T cafeteria workers.

Discussion: None

Motion carried

A motion was made by Eric Long and seconded by Scott Stuewe to approve the SASSED Joint Agreement.

Discussion: Mr. Root explained that this is the Flexible Service Agreement that was presented at the September meeting that must be approved by all participating districts. It contains language allowing districts to hire their own special education teachers and remain in the co-op for other special education services if they choose.

Motion carried

A motion was made by Scott Stuewe and seconded by Matt Seman to approve the 2010-2011 audit as presented by Mose, Yockey, Brown & Kull, LLC.

Discussion: None

Motion carried

**Executive Session:**

A motion was made by Scott Stuewe and seconded by Sandy Walden to enter into executive session for the purpose of the discussion of performance of personnel.

Discussion: None

Motion carried.

The Board entered into executive session at 8:42 p.m. and returned to open session at 9.16 p.m.

A motion was made by Eric Long and seconded by Matt Seman to return to open session.

A motion was made by Eric Long and seconded by Matt Seman to adjourn the meeting.

Discussion: None

Motion carried.

Meeting adjourned at 9:17 p.m.

Dated this 17th day of October, 2011

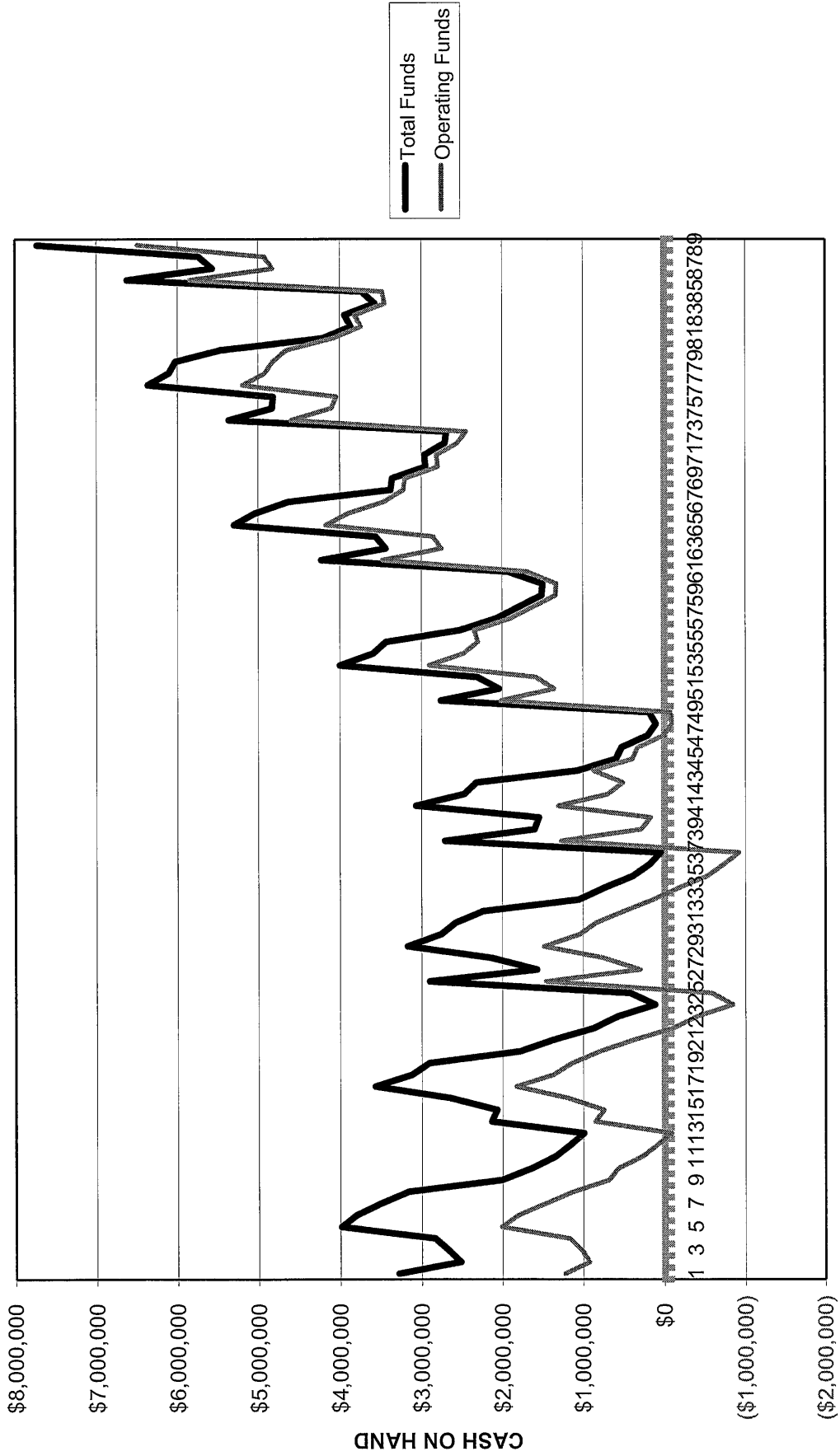
  
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Board President

  
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Board Secretary

Submitted by Kay Carter, Recording Secretary

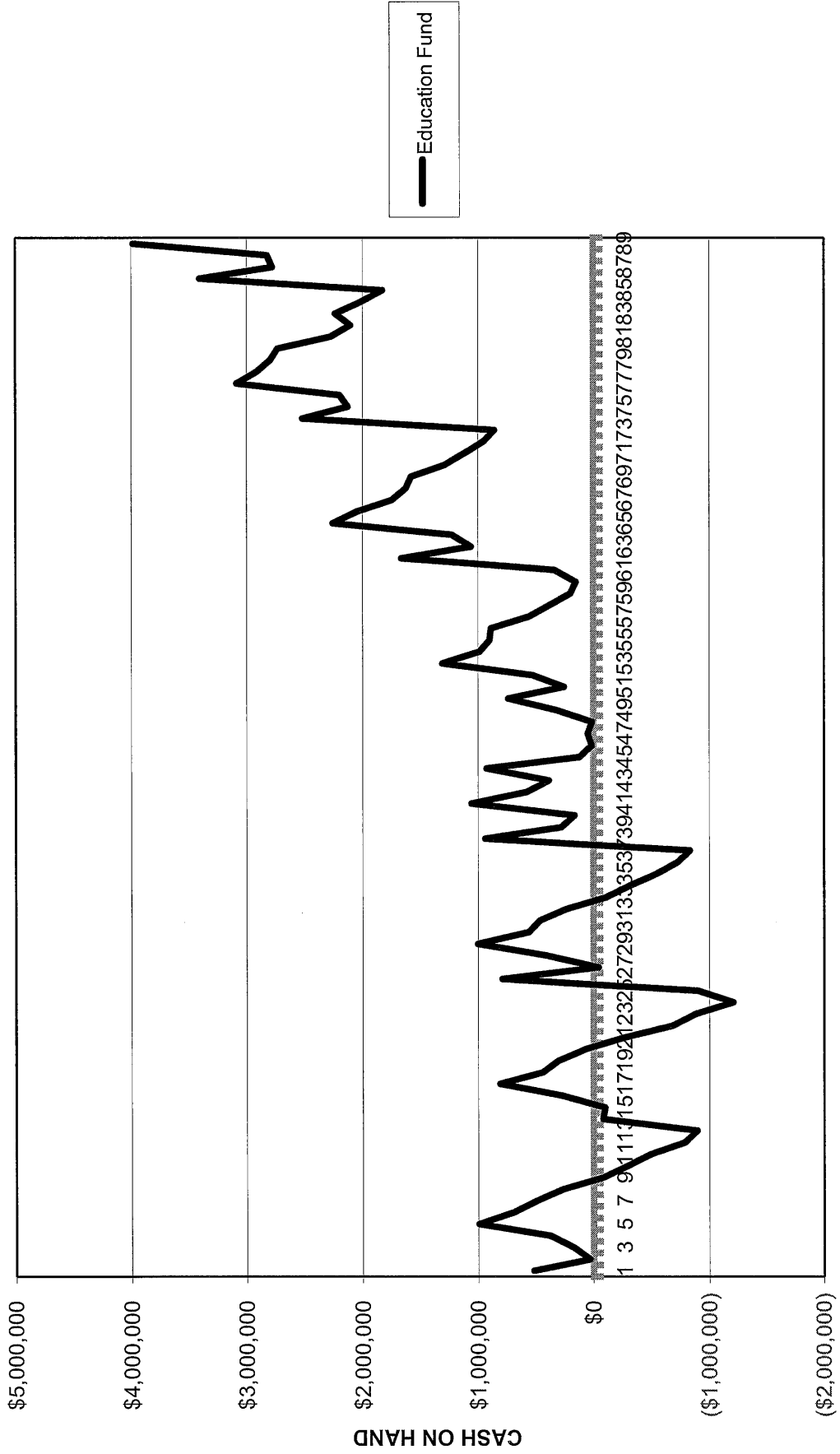


MONTHLY BALANCE (TOTAL OF ALL FUNDS)



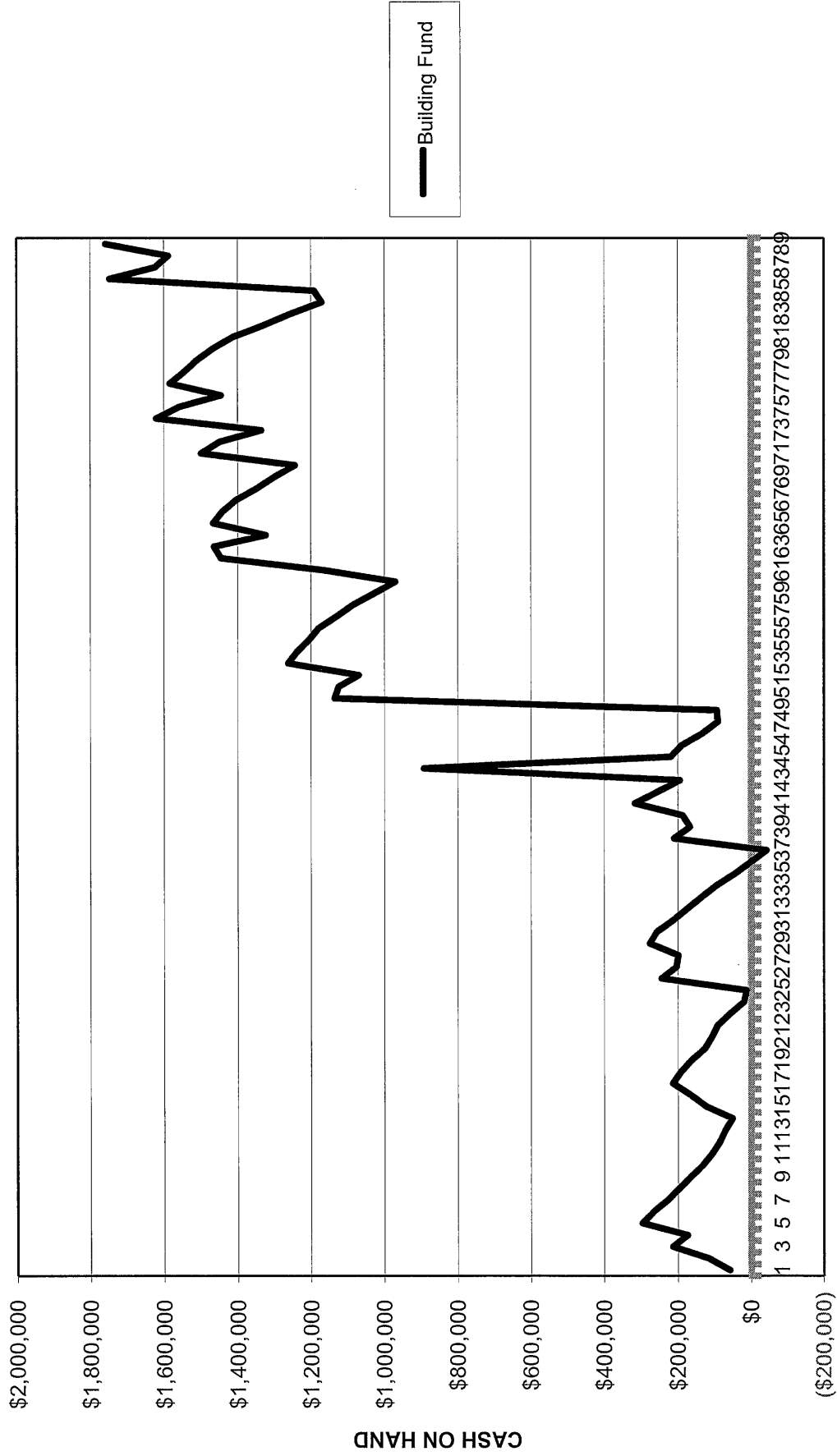
May 31, 2004 - September 30, 2011

**MONTHLY BALANCE (Education)**



May 31, 2004 - September 30, 2011

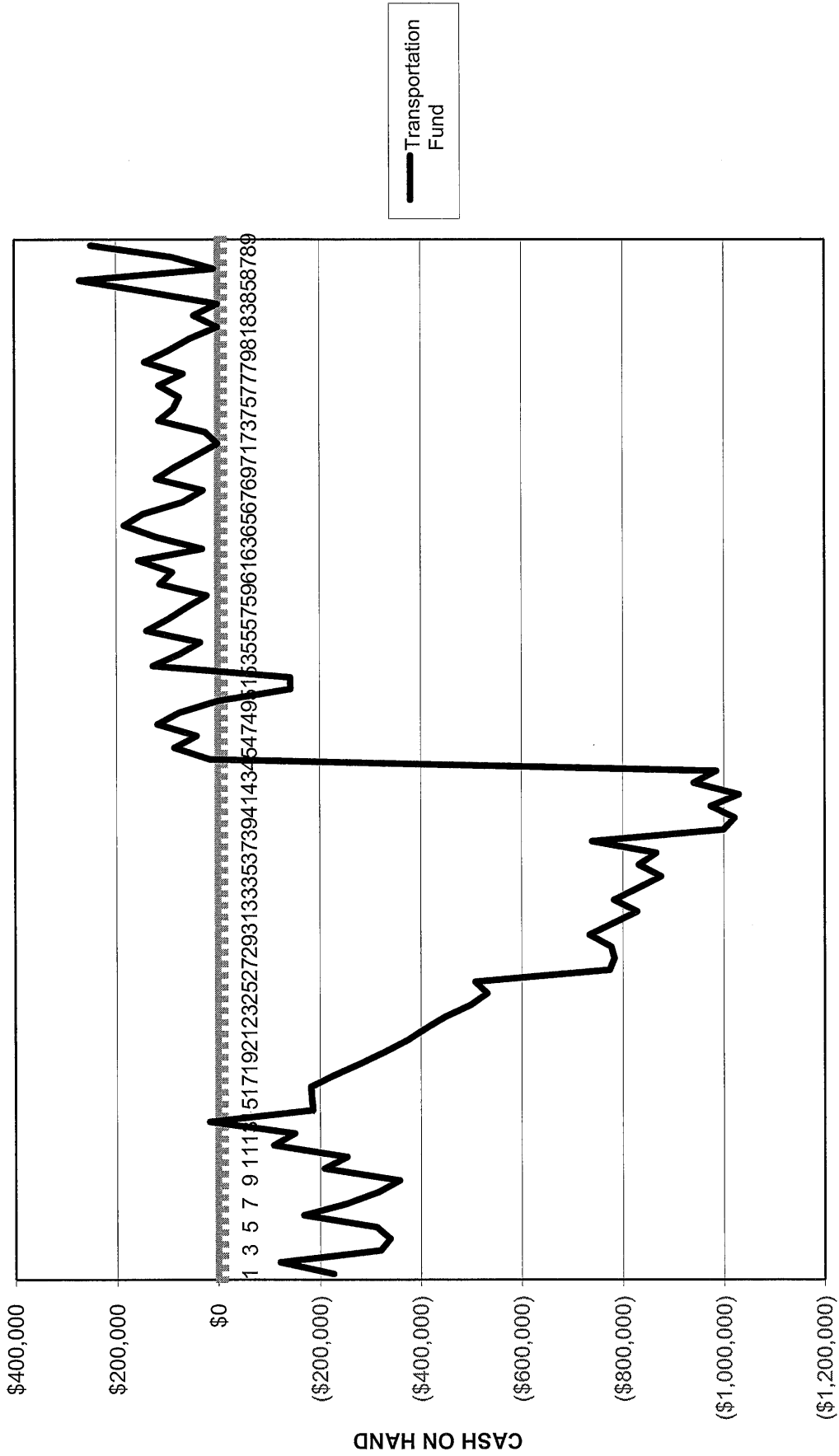
**MONTHLY BALANCE (Building)**



**May 31, 2004 - September 30, 2011**

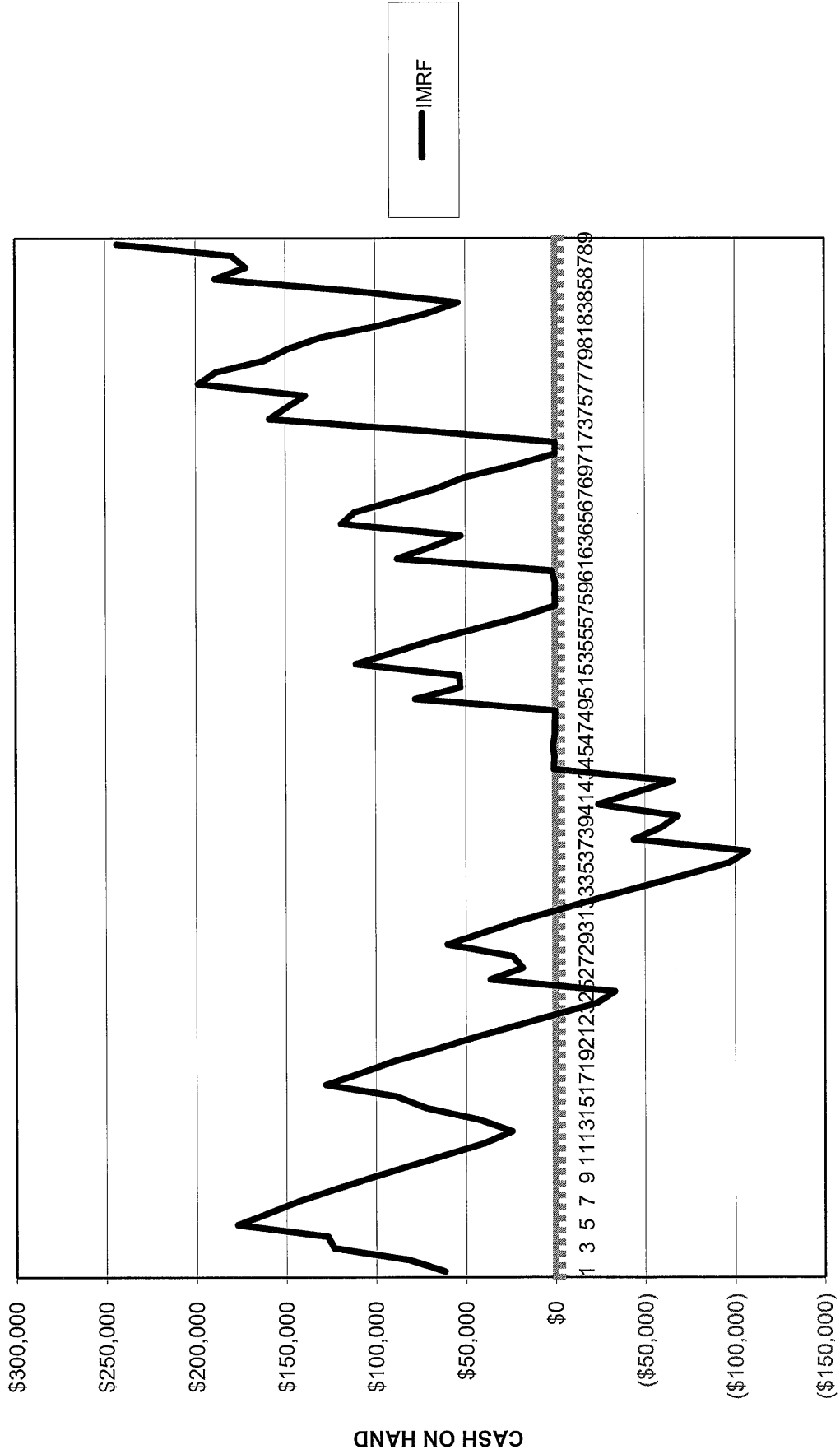


MONTHLY BALANCE (Transportation)



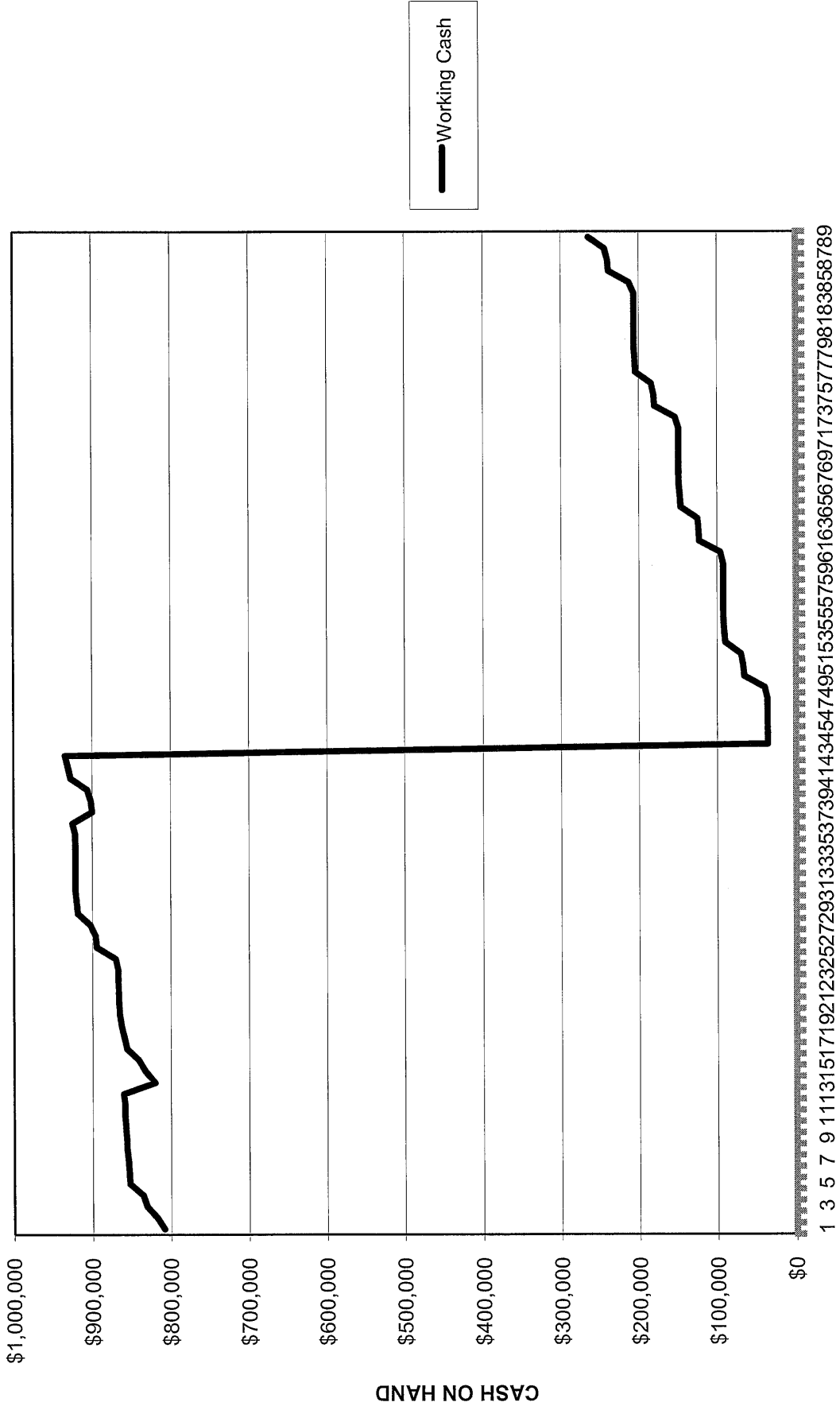
May 31, 2004 - September 30, 2011

MONTHLY BALANCE (IMRF)



May 31, 2004 - September 30, 2011

MONTHLY BALANCE (Working Cash)



May 31, 2004 - September 30, 2011

1 3 5 7 9 11 13 15 17 19 21 23 25 27 29 31 1/04 2/04 3/04 4/04 5/04 6/04 7/04 8/04 9/04 10/04 11/04 12/04 1/05 2/05 3/05 4/05 5/05 6/05 7/05 8/05 9/05 10/05 11/05 12/05 1/06 2/06 3/06 4/06 5/06 6/06 7/06 8/06 9/06 10/06 11/06 12/06 1/07 2/07 3/07 4/07 5/07 6/07 7/07 8/07 9/07 10/07 11/07 12/07 1/08 2/08 3/08 4/08 5/08 6/08 7/08 8/08 9/08 10/08 11/08 12/08 1/09 2/09 3/09 4/09 5/09 6/09 7/09 8/09 9/09 10/09 11/09 12/09 1/10 2/10 3/10 4/10 5/10 6/10 7/10 8/10 9/10 10/10 11/10 12/10 1/11 2/11 3/11 4/11 5/11 6/11 7/11 8/11 9/11