

**Classroom Rules - Ms. Faloon-Sullivan**  
**U.S. History, World History**  
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**Webpage: <http://www.wcusd15.org/web/?username=faloon>**

**Required Materials**

- Folder plus notebook **OR** binder (to organize assignments, handouts, and notes): Must be used exclusively for this class
- # 2 Pencils with erasers for Scantron tests
- Pens (**dark blue or black ink only**)
- Loose leaf paper (assignments on spiral paper will **not** be accepted)
- Textbook (book cover strongly recommended)

Please bring these items **every day**. Repeated failure to bring required materials will result in a detention. Your notes and assignments should be kept (in an organized fashion) in your notebook and folder or binder. **Do not keep papers in your book!**

**Grading Policy**

Grades will be based upon the following:

- Section quizzes
- Homework assignments
- Tests
- Research paper (in conjunction with English class)
- Projects
- Class participation

**Grading Scale: (percent)**

A+	100-99	B+	89-88	C+	79-78	D+	69-68	F	Below 60
A	98-92	B	87-82	C	77-72	D	67-62		
A-	91-90	B-	81-80	C-	71-70	D-	61-60		

**Assignment Policy**

- **No late grades** will be given on homework assignments unless you have an excused absence.
- Projects and larger assignments will be accepted late, but will be lowered one letter grade for each day they are late.
- **Assignments are due at the beginning of class.** Do not try to complete homework after class begins, or you will receive a zero.
- **Assignment sheets are posted on my Planbook.com page at the beginning of each week.** It is your responsibility to keep track of your assignments. The assignment sheet can be accessed via a link on my webpage: <http://www.wcusd15.org/web/?username=faloon>
- **Correct spelling and grammar are required on all assignments**, and a one-half-point deduction will be made for each grammar or spelling error. Take the time to do your assignments carefully.

**Absentee Policy**

- If you have an excused absence, you have one day for every day missed to make up the work.

- It is **YOUR** responsibility to take care of missed work. Failure to do so will result in a zero. Check the **Planbook page** for assignments; check the **homework tray** in the back of the room for any handouts. Come in to pick up missed work **immediately** when you return to school.
- You must come **before school** to schedule a make-up test or quiz. Do not wait until class time to do so. **The test or quiz must be taken as soon as possible the day you return, or you will receive a zero.** You may schedule make-ups during resource, before school, or after school.
- If you were in class the day an assignment was given or a test was announced, you are responsible for that assignment or test the day you return.
- If you know in advance that you will be absent, see me **before school** to schedule make-ups and turn in work **before** you leave. This includes absences for school-related activities. Quizzes or tests should be made up **before** a planned absence, except in rare cases that are approved ahead of time.
- If an absence is unexcused, you will not be given credit for make-up work.

### Tardy Policy

- Be in your seat when the bell rings.
- Unexcused tardies will be handled according to the student handbook.
- If you are late for a legitimate reason, bring a pass from another teacher or ask that teacher to call. Do not ask me to call for your excuse when you arrive in the classroom.

### Passes

- Each student will be allowed **two** passes (to the restroom, locker, etc.) per quarter. Please ask before class begins if you need to use a pass, and sign out legibly on the sheet.

### General Rules

1. **Respect the teacher and your classmates.**
2. Do not speak when someone else is speaking—please raise your hand and wait to be recognized.
3. Bring all required materials every day, **including your textbook.**
4. Do not work on assignments for other classes, unless you have specific permission to do so.
5. Assignments, including homework, are to be completed **on your own**—no group work unless you have been given specific permission to do so. Cheating/plagiarism will be handled according to the student handbook (see section titled “Cheating”)
6. Absolutely no food in class. **Water** is the only acceptable beverage.
7. Do not move the furniture unless you are instructed to do so.
8. Do not throw papers or other items on the floor. There is a recycling bin and a trash can near my desk. Do not write on the desks or lean in the chairs.
9. No personal grooming (e.g. hair styling or use of makeup, lotion, perfume) in the classroom.
10. All school rules apply (see student handbook).

Failure to comply with these and all school rules will result in a verbal warning (for minor infractions), followed by assignment of a teacher-supervised detention. Severe or repeated infractions will result in removal from the classroom and a meeting with the administration. Removal from the classroom (or leaving class without permission) is considered an unexcused absence and will result in a zero on any assignments, quizzes, or tests for the entire class period.

**Please feel free to talk to me if you have any questions or problems. I am here to help and guide you as you learn. Let’s have a great year!**

**Minds are like parachutes - they only function when open!**